

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 10th September 2013 at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), John Mountain (JM), Philip Brook (PB), Susan Woodhall (SW), Mark Johnson (MJ),
Mrs Carol Mackman (District Councillor) from 7.50pm, Mr John Mackman (District Councillor) from 8.20pm

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

both District Cllrs left the meeting at 8.58pm.

Item		Action
1	Apologies for absence. Reasons for absence from Cllrs Spofforth and McWhirter were accepted	
2	Declarations of interest. None declared	
3	To confirm the minutes of the meeting held on 13 August 2013. Agreed subject to incorporation of attendance of one member of the public. (amended Minutes to be signed by Cllr Holmes)	Cllr BH
4	To receive District Councillor(s) update Adoption of the Core Plan is to be considered at a meeting on 22 October. The district wide traveller's assessment has been completed identifying a requirement for 33 pitches and no more showpersons sites. The Boundary Commission report should conclude early 2014	
5	Planning	Chair
a	Erection of 1x 60m (hub) high, 80m (tip) high wind turbine plus ancillary development on land to the west of Butts Lane, Lumby. Agreed to object to proposal on basis of report by Cllr BH with following incorporated: 1) 25m turbine is the normal requirement for farmstead, not 60m. 2) Proposal would sterilise mineral reserves as set out in NY Minerals and Waste Local Plan 3) landscape viewpoints selected are not representative of more sensitive receptors.	
b	Oak Tree Farm CoU application. The submission by Cllr SW of the intended presentation to the Planning Committee was noted.	
6	Finances	Clerk
a	Authorised payments since last meeting:	
1.	Clerks SO salary payment	
b	Current Account	
	Current Account as Statement to 16 August 2013	£7579.78
	Previous Balance	£7910.78
	Cash received	£0.00
	Cheques issued and cleared	£331.00
	Cheques not cleared	£2742.20
	Cash available when all cheques cleared	£4837.58
c	Savings Account	
	Savings Account balance (after July 2013 interest)	£3,180.88
d	Future Commitments / Income	
	Liabilities as set out in Balance Sheet schedule	(-) £2912.53

Item	Action
Reclaimable VAT due	(+) £955.81
Total Commitments (-) / Income (+)	(-) £1956.72
e Cash Book	
Cash Book Balance at 31 August 2013	£4837.58
f Current Account / Cash Book Reconciliation	
The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)	
g Expenditure / Budget comparison	
The comparative expenditure through to the end of August was £8,302.99 against a forecast of £10,997.50.	
h	Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed
7 Clerks Update	
a	Nothing to report
b	Two invoices just to hand for grass cutting etc. by S G Parkin to be paid as authorised payments
8 Resolutions	
a	to agree to an annual street lighting inspection by NYCC at a cost of £10 per light. Clerk Proposed by Cllr BH, seconded by Cllr PB. Clerk to ask the NYCC inspector to provide recommended frequencies of inspection.
b	to make a donation of £50 to Selby Dial. Clerk Proposed by Cllr BH, seconded by Cllr PB. Agreed Clerk to follow up
c	to carry out repairs to street benches up to a maximum cost of £250 excl vat. Cllr BH Proposed by Cllr BH, seconded by Cllr MJ. Agreed. Cllr BH to follow up
d	to deliver notice on SDC of the requirement for them to maintain the graveyard of St Wilfrids, Monk Fryston church. Clerk Proposed by Cllr BH, seconded by Cllr SW. Agreed. Clerk to follow up.
e	to agree to the installation by NYCC of a temporary crossing adjacent to the Stove Shop for a period of 13 weeks at an estimated cost of £13,102 with the money being taken from the allocated £45K traffic calming fund. And to notify Highways department accordingly. Clerk Proposed by Cllr BH, seconded by Cllr MJ. Agreed
f	to agree to the installation by NYCC of traffic calming measures through the village at an estimated cost of £13,450 with the money being taken from the allocated £45K traffic calming fund. And to notify Highways department accordingly. Motion withdrawn
g	to agree in principle to the PC funding any shortfall over and above the remaining balance of the £45k traffic calming fund sufficient to enable a permanent crossing to be installed. Motion withdrawn
h	To purchase and lay a wreath at the November Remembrance Day memorial service. Cost not to exceed £60. Chairman to attend on behalf of council. Proposed by Cllr BH, seconded by Cllr PB. Agreed

Item		Action
i	To replace the concrete roadside concrete fencepost on the Mount and reinstate the horizontal rails at a cost of £140. Proposed by Cllr BH, seconded by Cllr PB. Agreed	
j	To repair the steps on the Mount at a cost of £110. Proposal by Cllr BH defeated on a show of hands. Discussion item to be put on October meeting on installing handrails across the steps.	
k	To agree that the Parish Council Planting Committee should be replaced by a Parish Council planting working party and to agree its terms of reference. Motion deferred pending establishment of terms of reference. Cllr SM to follow up	Cllr SM
9	Discussion Items	
a	the response from NYCC concerning proposed resultant changes to the A63 Battersby's roundabout arising from the proposed extension to the Sherburn Industrial area. Response noted	
b	the consultation notification from NYCC regarding proposed reductions to the bus service subsidy. Noted	
c	the "Your Library, Your Space" initiative associated with Sherburn library. Initiative noted	
d	the suggestion from The Knotweed Co. regarding amplification of the agreement with Network Rail regarding their knotweed treatment obligation. Noted (clerk to include in agreement).	Clerk
e	encouraging involvement of members of the public in PC business and facilitating any attendance at PC meetings. Clerk to research actions at other PC's	Clerk
10	Updates	
a	Burial Board. Nothing to report	
b	A63 Traffic Calming. Nothing other than previously minuted	
c	Aero club noise and disturbance. Nothing to report	
d	A63/ Quarry land. Nothing to report	
e	Street Lighting Working Party. Nothing to report	
f	Planting Committee. Nothing to report	
g	MFPC/HPC liaison group. Nothing to report	
h	DPPO Order. Four of the intended five public awareness notices have been fixed in place and the effective commencement date of 12 September 2013 has been confirmed by SDC.	
i	Repairs to rails on the Mount and the steps. Nothing other than previously minuted	
11	Correspondence	
a	There were no aspects arising from previously circulated schedule of post received and issued since the last meeting.	
12	Items for Next Meeting	
a	Items to be with Clerk before 1st October for next meeting on 8th October	All

The meeting closed at 9.21pm