

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 8th October 2013 at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), John Mountain (JM), Nigel Spofforth (NS), Philip Brook (PB), Shona McWhirter (SM),
Mr John Mackman (District Councillor)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Cllr Mackman left the meeting at 7.42pm.

Item		Action
1	Apologies for absence; Reasons for absence were offered and accepted for Cllrs Johnson and Woodhall	
2	Declarations of interest; None declared	
3	To confirm the minutes of the meeting held on 10 September 2013; Agreed. Minutes to be signed by Cllr Holmes.	Cllr BH
4	To receive District Councillor(s) update	
	A 'written submissions' appeal has been lodged against the Bishopwood windfarm refusal decision. Further submissions are awaited on the West Haddlesey windfarm application. The windfarm application for Darrington Quarry is being processed as a County matter. Objections have been lodged against the single wind turbine at Lumby. The A1 travellers' site has now achieved the approved layout of 5 pitches. The caravan sales operation is in the process of being run down. The Burn travellers' site is subject to consideration tomorrow with an approval recommendation from officers. The Core Strategy, Site Allocations Development Plan Document and Development Management Document, will together with the Regional Spatial Strategy form the statutory development plan for the District which will be the subject of an examination in public. The Affordable Housing review will probably not now be considered until December to allow further consultations. Sport England has offered a grant of £2.35M towards the cost of the new Leisure Centre.	
5	Planning	Chair
	<ul style="list-style-type: none"> a Noted that no planning consultations have been received. b Noted that Approval Notice has been issued for retrospective change of use from agricultural to storage and distribution, Oak Tree Farm Fryston Common Lane Monk Fryston c Noted that application for the installation of a biomass boiler plant etc. at Monk Fryston Hall has been withdrawn. d Noted that SDC have changed the publication in which planning applications are advertised. They are now being advertised in the Pontefract and Castleford Express and not the Selby Times and Post 	
6	Finances	Clerk
	<ul style="list-style-type: none"> a Authorised payments since last meeting: <ul style="list-style-type: none"> 1. Clerks SO salary payment 2. S G Parkin Landscapes 3. Selby Dial grant 4. SDC payment re lidded bin 5. Arc-Sign DPPO sign payment 	

Item		Action
	<p>b Current Account</p> <p>Current Account Statement to 18 September 2013 £6337.58</p> <p>Previous Balance £7579.78</p> <p>Cash received £00.00</p> <p>Cheques issued and cleared £1,023.20</p> <p>Cheques not cleared £3003.93</p> <p>Cash available when all cheques cleared £3333.65</p> <p>c Savings Account</p> <p>Savings Account balance after July 2013 interest £3,180.88</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £2632.00</p> <p>Reclaimable VAT due (+) £1051.63</p> <p>Total Commitments (-) / Income (+) (-) £1580.37</p> <p>e Cash Book</p> <p>Cash Book Balance at 30 September 2013 £3003.93</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of September was £8302.99 against a forecast of £10997.50.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p> <p>i Annual Return</p> <p>The external auditors have approved the Annual Return as submitted.</p> <p>j Precept</p> <p>Since receipt of the 18 September bank statement the remittance advice for the second instalment of the precept has been received</p>	
7	Clerks Update	
	<p>a The draft licence documentation for the use of the quarry is at an advanced stage and is currently awaiting Network Rail's agreement. Clerk to obtain advice from the PC's knotweed contractor on NR's counter proposal for the indemnity aspect.</p>	Clerk
8	Resolutions	
	<p>a to make payments in accordance with payments schedule. Proposed by Cllr JM, seconded by Cllr SM. Agreed</p> <p>b to change the bank mandate to include all councillors as authorised signatories on behalf of the PC. Proposed by Cllr BH, seconded by Cllr NS. Agreed</p> <p>c to purchase spring bulbs for planting around the village up to a sum of £150. Proposed by Cllr SM, seconded by Cllr PB. Agreed</p>	Clerk Clerk Cllr SM
9	Discussion Items	
	<p>a potential budget items for 2014/2015 and the need have an extraordinary meeting dedicated to agreeing next year's budget. A dedicated meeting is to be held after the November PC meeting in order to take into account any agreement with Network Rail.</p>	

Item		Action
	<p>b the notification by the Joint Burial Committee that they intend increasing their precept by 10p per household. To be the subject of a motion for the next meeting. Burial Board to be notified accordingly.</p> <p>c the request from the head teacher at the school for assistance in developing strategies for addressing inconsiderate and unsafe parking issues. A willingness to be involved was expressed. Clerk to write to head teacher confirming same and to also make him aware of the potential impact on car use when the proposed temporary crossing becomes operational.</p> <p>d the installation of barrier rails across the steps in front of the church gates. To be the subject of a motion for the next meeting</p> <p>e to use the existing tree in the Triangle for the setting of the Christmas lights instead of the usual practice of purchasing a Christmas tree for that purpose. To be the subject of a motion for the next meeting</p> <p>f request from a resident for the PC to consider approaching the relevant Authorities to request the introduction of speed restrictions and other safety measures on the A63 between Monk Fryston and Hambleton. With other traffic calming matters currently being prioritised the clerk was asked to write to the resident asking for him to approach NYCC Highways in the first instance and to provide the response for further discussion by the PC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
10	Updates	
	<p>a Burial Board. Motion to be put on the agenda at next Burial Board meeting for the acceptance of the terms of reference</p> <p>b A63 Traffic Calming. Order for the temporary crossing has been raised and we are waiting for an installation date. Clerk to ask NYCC for advance notice of the timing of the installation of the temporary crossing so that residents can be informed.</p> <p>c Aero club noise and disturbance. Minutes of recent meeting attended by Cllr NS to be circulated by clerk.</p> <p>d A63/ Quarry land. Nothing further</p> <p>e Street Lighting Working Party. Awaiting response from NYCC for the light inspections.</p> <p>f Planting Committee. Draft Terms of Reference have been prepared and circulated for consideration. Motion to be raised at the November meeting</p> <p>g MFPC/HPC liaison group. Nothing further</p> <p>h DPPO Order. All the agreed signs are now in place. Final costings are being assimilated.</p> <p>i Repairs to rails on the Mount and the steps. Nothing further</p>	<p>Cllr BH</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr SM</p>
11	Correspondence	
	<p>a There were no aspects arising from previously circulated schedule of post received and issued since the last meeting.</p>	
12	Items For Next Meeting	
	<p>a Items to be with Clerk before 5th November for next meeting on 12th November</p>	All

The meeting closed at 9.03pm