

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 12<sup>th</sup> November 2013 at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), John Mountain (JM), Nigel Spofforth (NS), Philip Brook (PB), Susan Woodhall (SW), Shona McWhirter (SM), Mark Johnson (MJ), Mr John Mackman (District Councillor)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Cllr Mackman left the meeting at 7.48pm.

| Item |  | Action  |
|------|--|---------|
| 1    | Apologies for absence; <a href="#">None</a>  |         |
| 2    | Declarations of interest; <a href="#">Cllr Holmes declared an interest in Items 5a / 9c</a>  |         |
| 3    | To confirm the minutes of the meeting held on 8th October 2013; <a href="#">The minutes were agreed subject to an amendment to Minute 4 in which the words 'Regional Spatial Strategy' are replaced by 'residual policies of the SDLP'. Revised Minutes to be signed by Cllr Holmes.</a>   | Cllr BH |
| 4    | To receive District Councillor(s) update   |         |
|      | The Bishopwood windfarm application is now going to be subject to a Public Inquiry. The single turbine application for Lumby is now to be considered by Committee sometime next year. Following the action by SDC the A1 caravan sales have ceased and the site now has just the designated 5 temporary plots. The Burn travellers' site extension application was refused in Committee and the implications of this on the requirement to provide 19 plots in the District are currently being assessed. The Council has adopted the Core Strategy and is now progressing the Sites and Policies Plan (SAPP) for consultation Jan/Feb 2014. Discussions about improving the appearance of roundabouts are now complete with decisions on resultant action expected in December. The planning conditions associated with the Abbey Leisure Centre have been satisfied and a contractor for the work has been selected. |         |
| 5    | Planning   | Chair   |
|      | a A non-statutory consultation has been received from Multifuel Energy Ltd on its proposed application to the Secretary of State under S.37 of The Planning Act 2008 for a Development Consent Order for the proposed Ferrybridge Multifuel 2 Power Station located within the Ferrybridge Power Station site, Stranglands Lane, Knottingley, West Yorkshire.  |         |
| 6    | Finances   | Clerk   |
|      | a Authorised payments since last meeting:<br>1 Clerks SO salary payment<br>2 Community Association for room hire (£48)<br>3 Community Association for luncheon club grant (£48)  |         |
|      | b <b>Current Account</b><br>Current Account as Statement to 17 October 2013 <span style="float: right;">£12,462.65</span><br>Previous Balance <span style="float: right;">£6337.58</span><br>Cash received <span style="float: right;">£9,073.60</span><br>Cheques issued and cleared <span style="float: right;">£2848.53</span><br>Cheques not cleared <span style="float: right;">£643.40</span><br>Cash available when all cheques cleared <span style="float: right;">£11819.25</span>  |         |
|      | c <b>Savings Account</b>   |         |

| Item |   | Action                    |
|------|---|---------------------------|
|      | <p>Savings Account balance after July 2013 interest <span style="float: right;">£3180.88</span></p> <p><b>d Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £2570.00</span></p> <p>Reclaimable VAT due <span style="float: right;">(+ ) £1070.80</span></p> <p>Total Commitments (-) / Income (+) <span style="float: right;">(-) £1499.20</span></p> <p><b>e Cash Book</b></p> <p>Cash Book Balance at 3 November 2013 <span style="float: right;">£11819.25</span></p> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p><b>g Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of October was £10,394.92 against a forecast of £17,637.50</p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p> <p><b>i VAT</b></p> <p>A vat refund claim to 31 October 2013 has been received in the sum of £1070.80. It does not include 83p of reclaimable vat arising from plants purchased at Hillam Nurseries because it has not been possible to obtain their vat number.</p>  |                           |
| 7    | Clerks Update   |                           |
|      | a <a href="#">The tree on Chestnut Green is to be trimmed on 13 November</a>  |                           |
| 8    | Resolutions   |                           |
|      | <p>a To make payments in accordance with payments schedule. <a href="#">Proposed by Cllr BH, seconded by Cllr NS. Agreed</a></p> <p>b To nominate Cllr Mountain to represent the PC at any meetings called by the Head Teacher to address car parking issues associated with the school. <a href="#">Proposed by Cllr BH, seconded by Cllr NS. Agreed</a></p> <p>c To accept the quotation for the installation of two barrier rails across the steps in front of the church . <a href="#">Proposed by Cllr BH, seconded by Cllr SM. Agreed. Clerk to notify the Rector</a></p> <p>d To retrospectively agree on-going annual funding of the Joint Burial Board Committee of £2.60 per band D property 2013/3014 onwards. <a href="#">Proposed by Cllr BH, seconded by Cllr MJ. Agreed</a></p> <p>e To agree to increase on-going annual funding of the Joint Burial Board Committee by £0.10 p per band D property (total per band D property will be £2.70) 2014/2015 onwards. <a href="#">Proposed by Cllr BH, seconded by Cllr NS. Agreed</a></p> <p>f To agree terms of reference for burial board and issue if agreed. <a href="#">Proposed by Cllr BH, seconded by Cllr SW. Agreed</a></p> <p>g To agree that the Parish Council Planting Committee should be replaced by a Parish Council Planting Working Party and to agree it's terms of reference. If agreed to rescind the terms of reference for the Planting Committee. <a href="#">Proposed by Cllr SM, seconded by Cllr PB. Agreed.</a></p> <p>h To accept the offer from The Maltings Organic Treatment Ltd of an open forum to discuss any potential issues, queries etc relating to their site. <a href="#">Proposed by Cllr BH, seconded by Cllr NS. Agreed on the basis that The Maltings Organic Treatment Ltd arrange the forum</a></p> | <p>Clerk</p> <p>Clerk</p> |

| Item |   | Action  |
|------|---|---|
|      | <p>i To accept the latest offer from Network Rail for their use of the quarry land. Amended proposal by Cllr BH the offer be accepted subject to 1) the remuneration for knotweed treatment is increased to £2000, 2) additional fencing is included to prevent any access from Abbeystone Way with a suitable appropriate notice, 3) the stability and condition of the retaining wall north of the access way is not compromised, 3) inspections for knotweed are carried out for an appropriate period after completion, 4) authorisation is granted to improve the profile of the access way at its junction with the A63 and on the dogleg, 5) options for reinstatement of disturbed land are included, 6) the NR land to be used is inspected for knotweed prior to commencement, 6) a forum to explain the implications of the work on affected residents is arranged by NR. Seconded by Cllr JM. Agreed. Clerk to follow up with NR</p> <p>j To allocate spending of £150 to the Planting Working Party for winter planting. Proposed by Cllr SW, seconded by Cllr JM. Agreed</p> <p>k To delegate to the Clerk responsibility to spend up to £200 for the testing of the Christmas tree lights and installation / removal of the tree lights at Chestnut Green and to agree installation by 1<sup>st</sup> week in December. Proposed by Cllr BH, seconded by Cllr MJ. Agreed</p> <p>l To delegate to the Clerk responsibility to spend up to £130 for new / additional Christmas tree lights (8m 120 lights). Proposed by Cllr BH, seconded by Cllr SM. Agreed</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>                            |
| 9    | Discussion Items  |   |
|      | <p>a The apportionment of the £232 cost incurred in giving effect to the DPPO order. It was considered that the PC should pay all the costs. Clerk to write to affected parties advising such</p> <p>b 492/3 Bus Route consultation: how important is this service to parishioners? The question is to be put to residents via Neighbourhood Watch with feedback addressed to the Clerk</p> <p>c The planning consultation on the proposed application from Multifuel Energy Ltd referred to in Item 5a. To be subject to a motion at the next meeting</p> <p>d Intentions for publicising the coming of the temporary A63 pedestrian crossing and ways of making its purpose known to all potential users who would benefit from a permanent installation. Clerk and Cllr BH to prepare notice for bringing the initiative to residents' attention. Clerk to circulate same as appropriate.</p>  | <p>Clerk</p> <p>Clerk</p> <p>Cllrs NS/MJ</p> <p>Clerk Cllr BH</p> |
| 10   | Updates   |   |
|      | <p>a Burial Board. A meeting took place last week with relevant points addressed earlier in the meeting</p> <p>b A63 Traffic Calming. Relevant points have been addressed earlier in the meeting</p> <p>c Aero club noise and disturbance. Nothing further</p> <p>d A63/ Quarry land. Relevant points have been addressed earlier in the meeting</p> <p>e Street Lighting Working Party. NYCC inspection report awaited</p> <p>f Planting Committee. Relevant points have been addressed earlier in the meeting</p> <p>g MFPC/HPC liaison group. Currently nothing to discuss</p> <p>h Repairs to rails on the Mount and the steps. Relevant points have been addressed earlier in the meeting</p>  |   |
| 11   | Correspondence  |   |
|      | <p>a There were no aspects arising from previously circulated schedule of post received and issued since the last meeting.</p>  | All   |

| Item |  | Action |
|------|--|--------|
| 12   | Items For Next Meeting   | All    |
|      | a <a href="#">Items to be with Clerk before 3 December for next meeting on 10 December</a> |        |

The meeting closed at 9.32pm