

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 9th July 2013 at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), Susan Woodhall (SW), Shona McWhirter (SM), Mark Johnson (MJ), John Mountain (JM),

Mr John Mackman (District Councillor), Clerk; Philip Scott.

Cllr J Sadler (Hillam PC) attended as a guest of the chairman

The Chairman Cllr Holmes opened the meeting at 7.30pm

Cllr Mackman left the meeting at 8.58pm.

A request from the District Councillor for items 9a, b, c and 10b, c, and h to be brought forward on the agenda to allow his participation was accepted by the Chairman.

Item	Action
1	Apologies for absence: Reasons for absence were offered and accepted for Cllr Spofforth
2	Declarations of interest. None declared
3	Confirmation of Minutes
a	To confirm the Minutes of the Ordinary Meeting held on 4th June 2013. Agreed subject to substitution of 'maintain' for 'provide' in minute 4
b	To confirm the Minutes of the Extraordinary Meeting held on 18th June 2013. Agreed
4	District Councillor(s) Update
	More information is awaited on the windfarm application at West Haddlesey. Planning policy guidance is awaited following the parliamentary debate on windfarms. The SDC has now to decide on the adoption of the Local Plan. It will probably now be October before a decision is made on the Core Strategy. SDC is inviting expressions of interest in further leisure facilities on the land surrounding the new leisure centre. The proposal for Burn Airfield traveller's site is likely to go to planning at the end of July. The Boundary Commission is recommending that the number of councillors should be reduced from 41 to 31. The ward of Monk Fryston will have one councillor although the report does not have clarity on villages included within the ward boundary. The A1 Gypsy site has had the conditions discharged to allow 5 pitches. Five out of the seven trustees have been appointed for the SDC Housing Trust although it still has to be registered as a charity. The Localism Act includes the 'Communities Right to Bid' and the 'Communities Right to Challenge'. The former includes a requirement to set a charge against properties on which the council register their interest. The latter allows formal expressions of interest to be made in running council services. Ferrybridge Power Station have begun pre-application consultations on their intention to build two multi-fuel generators to replace the two coal fired units that are to be shut down at the end of March 2014. The Affordable Housing Planning Consultation Documentation is out to consultation until 16 August.
5	Planning
a	Council noted SDC's explanation that, because of confusion on its part, the planning application for the extension to the Community Centre was approved without any prior consultation with the PC. (SDC's email of 13 June refers)
6	Finances
a	Authorised payments since last meeting:

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Item		Action
	1 Clerks SO salary payment	
	2 Selby Town Council £50 donation	
b	Current Account	
	Current Account as Statement to 18 June 2013	£9,546.46
	Previous Balance	£12,143.35
	Cash received	£0.00
	Cheques issued and cleared	£2,596.89
	Cheques not cleared	£644.20
	Cash available when all cheques cleared	£8,902.26
c	Savings Account	
	Savings Account balance after January 2013 interest	£3,179.30
d	Future Commitments / Income	
	Liabilities as set out in Balance Sheet schedule	£2,697.19
	Reclaimable VAT due	£826.68
	Total Commitments (-) / Income (+)	£1870.51(-)
e	Cash Book	
	Cash Book Balance at 30 June 2013	£8,902.26
f	Current Account / Cash Book Reconciliation	
	The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)	
g	Expenditure / Budget comparison	
	The comparative expenditure through to the beginning of June was £2,841.73 against a forecast of £6,287.00.	
h	Audit Control	
	Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed	
7	Clerks Update	
	a The Annual Return has been submitted	
	b Attendance has taken place at three of the eight seminars of the 'Working With Your Council' course.	
8	Resolutions	
	a to make payments in accordance with payments schedule. Proposed by Cllr BH, seconded by Cllr SM. Agreed.	Clerk
	b to purchase a copy of the newly published '9th edition of 'Local Council Administration' by Charles Arnold-Baker for the sum of £60. Proposed by Cllr BH, seconded by Cllr SW. Agreed.	Clerk
	c traffic calming proposal: to accept the proposal as submitted by North Yorkshire Highways 12th June with the following notes and exceptions.	
	1. Bollards on Lumby Lane not at no 33 Main St	
	2. Bollards to be put outside 35 main Street	
	3. Evaluation of temporary crossing and temporary matrix signs to be completed before traffic calming work commences.	
	Proposed by Cllr BH, seconded by Cllr JM. Agreed.	

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Item		Action
d	to make a grant of £1500 to the Community Association as a contribution towards the cost of providing a conservatory for the Community Centre. Proposed by Cllr BH, seconded by Cllr SM. Agreed.	
e	to agree to Network Rail using the Quarry land on the basis of the proposals set out in the submission contained in their email of 25 June 2013. Subject to 1. Network Rail paying MFPC Solicitor costs 2. Undertaking to put measures in place to treat and eradicate Knotweed on Network Rail Property between the A63 and Lumby Lane 3. Levelling and flattening of Land 4. Providing any topographical or geotechnical information for the site obtained in the course of carrying out the work. Proposed by Cllr BH, seconded by Cllr MJ. Agreed.	
f	to delegate to the clerk and one other Councillor the responsibility for establishing the areas of the village to be subject to weed control by the PC and authorisation for implementation of work up to a cost of £100. If agreed to nominate a Councillor accordingly. Proposed by Cllr MJ, seconded by Cllr BH. Agreed. Cllr MJ nominated	Cllr MJ Clerk
g	to agree to send out a glossy flyer to all properties that border an adopted highway/street which politely requests residents help 'keep Monk Fryston tidy' and to ask the School if one of the classrooms could draw up the flyer as a competition with a prize of two cinema tickets for the selected design. Motion withdrawn	
h	to agree to the preparation of a development brief for the quarry land up to a cost of £1000 and if agreed to establish the means of its procurement. Motion deferred to next meeting	
9	Discussion Items	
a	the status of the remaining entrance and other residual works associated with the A1(M) temporary site construction compound. The PC noted the explanation from the District Councillor that considerable efforts have been made by both he and South Milford PC to address the residual issues but the matter has been complicated by the passage of time and changes in responsibility. What is there now is probably the best that can be achieved in the circumstances.	
b	the Boundary Commission's draft recommendations on the new electoral arrangements for Selby District Council. Minute 4 refers. D. Councillor to seek clarification on the villages within MF ward	
c	Additional potential traffic caused by the proposed extension of Sherburn industrial estate. NYCC are responsible for considering the highway aspects arising from the cumulative impact of this development and other housing developments in the pipeline in the area. The PC to obtain further information on these aspects in order to consider the overall potential effect of the usage on the A63.	Clerk
10	Updates	
a	Burial Board. Terms of Reference still under consideration. SDC are being consulted about the implications of the small business rate review.	
b	A63 Traffic Calming. Minute 8c refers	
c	Aero club noise and disturbance. A meeting of the joint council has taken place. Consultation with residents to be subject to a motion for the next meeting	
d	A63/ Quarry land. Minute 8h refers	

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Item		Action
	e Street Lighting Working Party. Yet to meet	
	f Planting Committee. The summer planting has now been completed. Licence for planters to revise	Clerk
	g MFPC/HPC liaison group. Nothing further	
	h DPPO Order. The submission is being prepared by SDC for consideration at the 21st July Licensing Committee meeting. The effective date of the Order will be decided by the Committee	
11	Correspondence	
	a There were no aspects arising from previously circulated schedule of post received and issued since the last meeting	
12	Items For Next Meeting	
	a Items to be with Clerk before 6th August for next meeting on 13th August	All

The meeting closed at 9.32pm