

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 13th August at the Community Centre Old Vicarage Lane

Present: Cllrs Bill Holmes (BH), John Mountain (JM), Nigel Spofforth (NS) (from 8.35pm), Philip Brook (PB),  
Susan Woodhall (SW), Shona McWhirter (SM), Mark Johnson (MJ),  
Mr John Mackman (District Councillor), Mrs Carol Mackman (District Councillor),  
Clerk; Philip Scott,

The Chairman Cllr Holmes opened the meeting at 7.30pm

Cllrs J and C Mackman left the meeting at 8.00pm after giving their reports.

Item		Action
1	Apologies for absence; <a href="#">None received</a>	
2	Declarations of interest; <a href="#">Cllr BH declared an interest in agenda Item 8e and removed himself from the meeting for the duration of the discussion.</a>	
3	To confirm the minutes of the meeting held on 9 <sup>th</sup> July 2013; <a href="#">Agreed subject to an amendment to Minute 8g being defeated on a vote as opposed to withdrawn. Revised Minutes to be signed by Cllr Holmes.</a>	Cllr BH
4	To receive District Councillor(s) update	
	A 'written submissions' appeal has been lodged against the Bishopwood windfarm refusal decision. Further submissions are awaited on the West Haddlesey windfarm application. An application for a single wind turbine west of Butts Lane, Lumby has been received. The windfarm application for Darrington Quarry is being processed as a County matter. The Core Strategy is expected to be considered for adoption towards the end of this year. Planning permission has been granted for the replacement leisure centre with work expected to be completed at the end of 2014. Burn travellers' site is subject to issues that need to be resolved meaning that it is likely that it will be considered at the end of October at the earliest. The A1 travellers' site is expected to achieve the approved layout by the end of September but enforcement is being taken against the re-starting of caravan sales. The Secretary of State is to consider the Hillam gypsy site application. The Oak Tree Farm change of use application was deferred pending a site visit on 9 September in advance of consideration at the 11 September Committee meeting. Further highway issues information has been submitted by the applicant. The Boundary Commission recommendation is for the 'Monk Fryston Ward' to include Hillam, Burton Salmon, Birkin, Beal and Kellingley with an assessed 2018 population of 2368. SDC is in consultation with NYCC regarding visual improvements to roundabouts. The Affordable Housing review ends on August 16 <sup>th</sup> .	
5	Planning	
	a To agree the response to the consultation re the application for the installation of a biomass boiler plant incorporated with screen fencing between the main car park and the western gates, Monk Fryston Hall Hotel, Main Street, Monk Fryston.	Clerk

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	<p><a href="#">Agreed to submit a 'no comments' response.</a></p> <p>b Noted: the late arrival of consultation documentation regarding the construction of a single wind turbine near to the junction of the A1M and the A63. To be considered at the next meeting.</p>																							
6	Finances																							
	<p>a Authorised payments since last meeting:</p> <ol style="list-style-type: none"> <li>1. Clerks SO salary payment</li> <li>2. Grant payment to Community Association (£1500)</li> </ol> <p>b <b>Current Account</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 18 July 2013</td> <td style="text-align: right;">£7910.78</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£9546.46</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£1635.68</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£112.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£7798.78</td> </tr> </table> <p>c <b>Savings Account</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Savings Account balance after January 2013 interest)</td> <td style="text-align: right;">£3,179.30</td> </tr> </table> <p>d <b>Future Commitments / Income</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-)£2600.00</td> </tr> <tr> <td>Reclaimable VAT due</td> <td style="text-align: right;">(+)£928.61</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-)£1671.39</td> </tr> </table> <p>e <b>Cash Book</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash Book Balance at 4 August 2013</td> <td style="text-align: right;">£7798.78</td> </tr> </table> <p>f <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the beginning of July was £4,457.31 against a forecast of £7,612.50</p> <p>h Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	Current Account as Statement to 18 July 2013	£7910.78	Previous Balance	£9546.46	Cash received	£0	Cheques issued and cleared	£1635.68	Cheques not cleared	£112.00	Cash available when all cheques cleared	£7798.78	Savings Account balance after January 2013 interest)	£3,179.30	Liabilities as set out in Balance Sheet schedule	(-)£2600.00	Reclaimable VAT due	(+)£928.61	Total Commitments (-) / Income (+)	(-)£1671.39	Cash Book Balance at 4 August 2013	£7798.78	
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7	Clerks Update																							
	a <a href="#">Nothing to report</a>																							
8	Resolutions																							
	<p>a To make payments in accordance with payments schedule Proposed by <a href="#">Cllr BH</a>, <a href="#">seconded by Cllr PB</a>. <a href="#">Agreed</a></p> <p>b To agree to the preparation of a development brief for the quarry land up to a cost of £1000 and if agreed to establish the means of its procurement. <a href="#">Proposed by Cllr MJ</a>, <a href="#">seconded by Cllr PB</a>. <a href="#">Agreed</a></p> <p>c To review and agree the Financial Regulations including a proposed amendment</p>	Clerk																						

Item		Action
	<p>to Regulation 13 <a href="#">Acceptance with specified amendment proposed by Cllr BH, seconded by Cllr SM. Agreed</a></p> <p>d To review and agree the Code of Conduct <a href="#">Acceptance with no change proposed by Cllr BH, seconded by Cllr MJ. Agreed</a></p> <p>e To choose the candidate to receive the PC's vote in the NYCC election to fill vacancies for co-opted members to represent Parish / Town Councils in the north of Selby District on the NYCC Selby Area Committee and to nominate the person authorised to vote accordingly on behalf of the PC. <a href="#">W M Holmes chosen unanimously as the candidate to receive the PC's vote. Cllr JM nominated as the person authorised to vote on behalf of the PC.</a></p> <p>f To delegate to the Clerk any necessary arrangements for cutting back flora from land under the PC's control that is intruding onto public paths / highways up to a sum of £100 for any individual clearance. <a href="#">Proposed by Cllr BH subject to an amendment to limit the delegation to a total annual sum not exceeding £200. Seconded by Cllr SW. Agreed</a></p> <p>g To spend up to £120 (excl vat) to have the Chestnut Green 'Christmas tree' reshaped and reduced in height together with the setting up a working party to remove the lights to enable work to commence accordingly. <a href="#">Proposed by Cllr BH, seconded by Cllr SW. Agreed. Working party to comprise Cllrs BH, SW and NS.</a></p> <p>h To employ Elmhirst Parker to advise the Council on the legal aspects associated with letting Network Rail use the quarry land for temporary works associated with the Lumby Lane railway bridge rebuilding work. Cost to be covered by Network Rail as per the licence agreement. <a href="#">Proposed by Cllr BH, seconded by Cllr MJ. Agreed</a></p> <p>i To agree to use up to a value of the £600 fund allocated for the introduction of the DPPO to meet the cost of 1) up to 6 signs (£54 plus vat each) to draw attention of members of the public to the effect of the order and 2) to meet any advertising costs associated with the order. To delegate to the clerk the responsibility for deciding / agreeing where the signs should be located. <a href="#">Proposed by Cllr JM, seconded by Cllr MJ. Agreed</a></p>	Cllr JM
9	Discussion Items	
	<p>a an annual inspection by NYCC of the street lighting stock - <a href="#">to be the subject of a proposal for the next meeting</a></p> <p>b Network Rail proposal documentation re the use of the quarry land for their Lumby Lane railway bridge temporary works. <a href="#">Clerk to discuss with Network Rail parameters for their treatment of the knotweed.</a></p> <p>c Selby Dial request for a donation - <a href="#">to be the subject of a proposal for the next meeting</a></p> <p>d Any repair of village benches – <a href="#">to be the subject of a proposal for the next meeting</a></p> <p>e Any requirement(s) for additional Grit/ Litter / Dog Litter bins. <a href="#">It was thought that there was no requirement for additional grit bins or dog litter bins. Clerk to contact</a></p>	Clerk

Item		Action
	<p>SDC about possibility of providing lids for litter bins on Main Street</p> <p>f The letter received from the Parochial Church Council regarding future responsibilities associated with the maintenance of St Wilfrid's churchyard. <a href="#">The context of the notice received from the PCC was noted.</a></p> <p>g The content of the (previously circulated) email of 6 August from NYCC Highways re the traffic calming proposals. <a href="#">Overall cost information awaited from NYCC. Power source and insurance cover are other material matters requiring consideration</a></p> <p>h The outcome of SDC Planning Committee's consideration of the application for the change of use at Oak Tree Farm. <a href="#">Deferred (minute 4.0 above refers). It was noted that there are no conditions included in the officers' recommendation that would limit the number and weight of vehicles and hours of operation should the application be approved on that basis.</a></p>	
10	Updates	
	<p>a Burial Board - <a href="#">Nothing to report</a></p> <p>b A63 Traffic Calming - <a href="#">nothing further other than minuted previously</a></p> <p>c Aero club noise and disturbance - <a href="#">the next meeting of the joint committee is to be held on 27 August. Cllr NS to attend</a></p> <p>d A63/ Quarry land - <a href="#">nothing further other than minuted previously</a></p> <p>e Street Lighting Working Party - <a href="#">proposals to be presented to next meeting</a></p> <p>f Planting Committee - <a href="#">proposal to change to working part. Terms of reference to be presented to next meeting.</a></p> <p>g MFPC/HPC liaison group - <a href="#">Nothing to report</a></p> <p>h DPPO Order - <a href="#">nothing further other than minuted previously</a></p> <p>i Repairs to rails on the Mount and the steps - <a href="#">quotation awaited</a></p> <p>j Developments affecting volume of traffic on A63 - <a href="#">the proposal to extend the Sherburn industrial zone entailed 1.35m sqft of storage space and 375k sqft of industrial space. There were 115 houses currently under construction in South Milford. There was the possibility of 4300 more houses in the wider SDC area over the next 15 years. Clerk to write to SDC to seek clarification of intentions regarding impact on Battersby's roundabout and to ask why MFPC weren't considered as part of the consultation.</a></p>	<p>Cllr NS</p> <p>Cllr SM</p> <p>Cllr SM</p> <p>Clerk</p> <p>Clerk</p>
11	Correspondence	
	<p>a <a href="#">There were no aspects arising from previously circulated schedule of post received and issued since the last meeting.</a></p>	All
12	Items For Next Meeting	All
	<p>a <a href="#">Items to be with Clerk before 3 September for next meeting on 10 September</a></p>	

The meeting closed at 9.40pm