

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 17th February 2016 at the Church Hall, Church Lane

Present: Cllrs Bil Holmes (BH), Nigel Spofforth (NS),
Susan Woodhall (SW), Mr John Mackman (District Councillor).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor left the meeting at 7.48pm.

Item		Action
1	Apologies for absence: Reasons for absence were accepted for Cllrs Mountain and Johnson.	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 20 January 2016. Agreed by all present.	Cllr BH
4	To receive District Councillor update Selby Leisure Village is on programme for completion in Summer 2016. The Tour de Yorkshire will be hosted 29 April to 1 May passing through Monk Fryston and Hillam on Sat. 30 April. The devolution deliberations continue with a decision on which authority Selby is to be associated expected in March. Resettlement of Syrian refugees - 200 will be coming to North Yorkshire over the next 5 years with approx. 6 families to the Selby area. The body challenging the Core Strategy Local Plan has applied for permission to appeal to the Supreme Court. The CIL policy has been approved.	
5	Planning	Chair
1	An approval notice has been received for the proposed 2No. dormer windows to new study, Brecks Farm, Selby Road, Monk Fryston. Noted	
6	Finances	Clerk
a	Authorised payments since last meeting:	
1.	Clerks SO salary payment	
b	Current Account	
	Current Account as Statement to 1 February 2016	£12,099.95
	Previous Balance	£13,289.95
	Cash received	£00.00
	Cheques issued and cleared	£1,190.00
	Cheques not cleared	£162.00
	Cash available when all cheques cleared	£11,937.95
c	Savings Account	
	Savings Account balance before January 2016 interest.	£14761.16
d	Future Commitments / Income	
	Liabilities as set out in Balance Sheet schedule	(-) £12,785.53
	Creditors as set out in Balance Sheet schedule	(+) £1,693.97

Total Commitments (-) / Income (+) (-) £11,091.56

e **Cash Book**

Cash Book Balance at 8 February 2016 £11,937.95

f **Current Account / Cash Book Reconciliation**

The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)

g **Expenditure / Budget comparison**

The comparative expenditure through to the end of January was £17,183.23 against a forecast of £17,340.00.

h **Audit Control**

Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. **Confirmed**

7 Clerks Update

- a The new bins have been installed in the two lay-by's on the A63
- b The 'transparency' grant application has been turned down.
- c The new bench is in the process of being ordered to replace the one damaged at the top of Mill Close

8 Resolutions

- a to make payments in accordance with payments schedule. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
- b To agree the Vehicle Activated Signage Hire Agreement between the PC and NYCC. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed. Cllr BH and Clerk to sign document.**
- c To agree which end of the village is to be used for the first deployment of the VAS. **Cllr BH proposed the West end. Seconded by Cllr SW. Agreed**
- d To opt in to the new Sector Led Body (SLB) audit regime set up under the Local Audit and Accountability Act 2014 legislation. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
- e To appoint Malcolm Walton as the internal auditor for the accounts for the current financial year. Appointment to be in accordance with the PC's previously agreed terms of reference. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed.**
- f To spend up to £60 to extend the website hosting for the next 2 years. **Proposed by Cllr BH. Seconded by Cllr SW. Agreed**
- g To spend up to £300 to provide a litter bin in the lay-by on Fryston Common Lane. **Motion withdrawn subject to NYCC putting up 'No parking – passing place only' notices**
- h To approve the draft of the latest Newsletter and the expenditure associated with it. **Proposed by Cllr BH, seconded by Cllr SW. Agreed subject to addition of articles on CIL, Transparency, April Annual Parish Meeting, Village Plan and if possible Queens Birthday Celebrations with expenditure up to £120 for printing.**
- i To agree expenditure of up to £400 for 2 sets of interchangeable plastic pots, 2 planters, spring plants and compost. **Proposed by Cllr SW. Seconded by Cllr NS. Agreed.**

Item	Action
9 Discussion Items	
a Provision of notices relating to dog and litter fouling. Clerk to make enquiries with SDC.	
b Responsibility for the PC's website following the introduction of the mandatory requirements of the 'Transparency Act'. To be subject to a motion at the next meeting	
c The siting of the PC's letterbox. Clerk to contact MF Surgery to seek authorisation for attaching it to PC Notice Board.	
d Third party articles in Newsletters. No change to current approach	
10 Updates	
a Burial Committee. Nothing further	
b Community Association. Solution to noise problem being sought. Co-ordinating with Cycle Club re Tour de Yorkshire.	
c A63 Traffic Calming. Nothing further	
d A63/ Quarry land. Clerk to enquire about reason for meeting suggested by applicant	
e Street Lighting Working Party. Nothing further	
f Planting Working Party. Nothing further	
g MFPC/HPC liaison group. Nothing further	
h A63 school crossing patrol. Nothing further	
i Oak Tree Farm. The road surface on Common Lane is deteriorating in certain areas	
11 Correspondence	
a Schedule of post received and issued since the last meeting. No aspects raised	
12 Items For Next Meeting	
a Items to be with Clerk before 8 th March for next meeting on 16 th March. Noted	All

The meeting closed at 8.46pm