

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 16th September 2015 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS), Susan Woodhall (SW), Carol Mackman (CM).

Mr John Mackman (District Councillor).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.45pm

The District Councillor left the meeting at 8.45pm.

A request from the District Councillor for items 8d and 8g to be brought forward on the agenda to allow his participation was accepted by the Chairman.

Item	Action	
1	Apologies for absence: Reasons for absence were accepted for Cllr Johnson (MJ).	
2	Declarations of interest: Cllr BH declared a pecuniary interest in Item 8c(i). Cllr NS declared an interest in item 8f.	
3	To confirm the minutes of the meeting held on 19th August 2015. Agreed by all present	Cllr BH
4	To receive District Councillor(s) update The Leisure Village is on track on site. Consultations from the PlanSelby engagement process are being evaluated and a base date of October 2015 will apply. The Inspectors report is awaited on the CIL and the outcome will be subject to a decision in full Council. Affordable Housing Levy charges have been re-introduced following a court decision. SDC has expressed an interest in three devolution bids, covering the 'City of York, North Yorkshire & East Riding'; 'Leeds City Region' and 'Greater Yorkshire'. The decision on the Lumby turbine is still expected in October. The question of responsibility for the maintenance of the length of dual carriageway ending at the Best Western hotel is being discussed between NYCC, Selby and Leeds CC.	
5	Planning	Chair
1	To agree a consultation responses to the following planning proposal:	
a	Section 73 application for the variation of condition 02 (materials) of approval 2014/1068/HPA for extension into roofspace and extension to rear, also partial demolition of double garage, Orchard Haven, 122 Main Street, Monk Fryston. Agreed that the application was no longer valid because the approval to which it refers cannot be implemented because the subject property has, to all intents and purposes, been demolished. As far as the Parish Council is aware the demolition carried out by the applicant has not been subject to a Conservation Area consent and any materials used in reconstruction therefore constitute unauthorised development. Any reconstruction should be subject to a new planning application in order to ensure that the form and format of the replacement building replicates the original approval.	
6	Finances	Clerk
a	Authorised payments since last meeting:	

1. Clerks SO salary payment
2. Selby Dial cheque 943 (£50)

b Current Account

Current Account as Statement to 21 August 2015	£9,475.34
Previous Balance	£10,288.52
Cash received	£00.00
Cheques issued and cleared	£813.18
Cheques not cleared	£692.69
Cash available when all cheques cleared	£8,782.65

c Savings Account

Savings Account balance after July 2015 interest	£20809.21
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d Future Commitments / Income

Liabilities as set out in Balance Sheet schedule	(-) £14,323.25
Reclaimable VAT due / path cutting refund	(+) £227.16
Total Commitments (-) / Income (+)	(-) £14,096.09

e Cash Book

Cash Book Balance at 7 September 2015	£8,807.65
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f Current Account / Cash Book Reconciliation

The 'Cash available when all cheques cleared' (b above) does not reconcile with the 'Cash Book balance when all cheques cleared' (e above) because of an overpayment to SG Parkin of £25 on cheque 831. This will be rectified when the next payment to them is made.

g Expenditure / Budget comparison

The comparative expenditure through to the end of August was £8,675.21 against a forecast of £8,475.00. Expenditure includes a £2500 transfer to savings account

h Audit Control

Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. **Confirmed**

7 Clerks Update

- a the salvaged lanterns from the Church Lane street lights are now to hand
- b the website is being upgraded to incorporate information to comply with the requirements of the Transparency Code for Smaller Councils. Clerk and Cllr Holmes have arranged to attend a YLCA seminar at SDC on the subject on 30 September.

8 Resolutions

- a to make payments in accordance with payments schedule. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
- b To co-opt members to fill vacant seats on the Council. **Proposed by Cllr BH that John Mountain should be co-opted. Seconded by Cllr CM. Agreed**
- c Request from two residents for the PC to cut the grass on the land designated as a play area in the centre of Deer Park Court
 - i) to agree in principle to cut the grass dependent upon satisfactory legal advice. **Proposed**

by Cllr NS. Seconded by Cllr SW. Agreed. (Cllr BH withdrew from the meeting whilst this item was discussed and determined).

ii) to spend up to £150 (excl vat) to obtain advice from the PC's solicitor on how to protect the PC's legal position. Proposed by Cllr BH. Seconded by Cllr SW. Agreed

- d To approve the draft of the Newsletter and expenditure of up to £150 on printing. Minor amendments to the draft were proposed. Cllr BH to alter same accordingly and circulate prior to issue. Expenditure proposed by Cllr BH. Seconded by Cllr SW. Agreed.
- e To agree attendance at Remembrance Service, obtain wreath and make donation to the supplier Royal British Legion of £25. Proposed by Cllr BH. Seconded by Cllr SW. Agreed
- f To consider the application for a grant received from Monk Fryston and Hillam Invigorate Club and to determine an appropriate award. Agreed no award to be made because of lack of identified beneficiaries.
- g To agree a response to the invitation from NYCC to the PC to participate in its current Temporary Vehicle Activated Sign Initiative. Proposed by Cllr SW that an interest should be recorded for two sockets and one sign (subject to further agreement on costings when known). Seconded by Cllr NS. Agreed

9 Discussion Items

- a overhanging vegetation across footpaths. The current arrangement is that the Clerk notifies NYCC who deal with it as appropriate.

10 Updates

- a Burial Committee. Nothing further
- b CEF. Nothing further
- c Community Association. Arranging Halloween Bonfire.
- d A63 Traffic Calming. Awaiting completion of work.
- e A63/ Quarry land. The planning application is ongoing. The draft contract for sale is being finalised.
- f Street Lighting Working Party. NYCC has offered to adopt the lights in Church Lane subject to conditions.
- g Planting Working Party. Meeting later this month
- h MFPC/HPC liaison group. HPC considering purchase of grass cutting equipment.
- i A63 school crossing patrol. To be retained for foreseeable future. Suggestion for an experimental time change for presence from 3 to 4pm to verify more use.
- j Oak Tree Farm. SDC has informed the PC that the applicant has not submitted revised plans and has been given 14 days notice to so do.
- k 55 Main Street. Discussions are ongoing between the owner and SDC

11 Correspondence

- a Schedule of post received and issued since the last meeting. No aspects raised

12 Items For Next Meeting

- a Items to be with Clerk before 7th October for next meeting on 14th October. Noted

All

The meeting closed at 9.15pm