

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 18 October 2017 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ) from 7.50pm, Nigel Spofforth (NS) from 7.40pm,
Susan Scott (SS), Susan Woodhall (SW), Adam Aldred (AA)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action														
1	Apologies for absence: Apologies received from Cllr Robert Croft (RC)															
2	Declarations of interest: None declared															
3	To confirm the minutes of the meeting held on 20th September 2017. Agreed by all present. Chairman to sign.	Cllr BH														
4	Planning	Chair														
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed single storey side extension, Rose Cottage, 54 Lumby Hill, Monk Fryston. Agreed no comments or observations</p> <p>b Proposed demolition of existing garage, erection of single storey side extension, erection of two storey rear extension, driveway widened and street lamp relocated 14 Chestnut Green, Monk Fryston. Agreed no comments or observations</p> <p>c Proposed demolition of existing conservatory and construction of new flat roof and orangery with roof lantern, 103 Main Street, Monk Fryston. Agreed no comments or observations</p> <p>2 An approval notice has been received for the erection of an agricultural building, Catnaps, Green Lane, Monk Fryston. Noted</p>															
5	Finances	Clerk														
	<p>a Authorised payments since last meeting:</p> <p>1. Clerks SO salary payment</p> <p>2. HMRC paye payment £173.80 (cheque 1041)</p> <p>b Yorkshire Bank Current Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 29 September 2017</td> <td style="text-align: right; width: 20%;">£19,425.45</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£14,739.70</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£9725.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£5039.25</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£282.90</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£19,142.55</td> </tr> </table> <p>c Yorkshire Bank Savings Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Savings Account balance after July 2017 interest and transfer</td> <td style="text-align: right; width: 20%;">£113,058.12</td> </tr> </table> <p>d Skipton BS Account</p>	Current Account as Statement to 29 September 2017	£19,425.45	Previous Balance	£14,739.70	Cash received	£9725.00	Cheques issued and cleared	£5039.25	Cheques not cleared	£282.90	Cash available when all cheques cleared	£19,142.55	Savings Account balance after July 2017 interest and transfer	£113,058.12	
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	<p>Account balance £70000.00</p> <p>e Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £9610.25</p> <p>Creditors (+) £1927.32</p> <p>Total Commitments (-) / Income (+) (-) £7682.93</p> <p>f Cash Book</p> <p>Cash Book Balance at 9 October 2017 £19142.55</p> <p>g Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>h Expenditure / Budget comparison</p> <p>A review of spending over the first six months has been prepared (issued under separate cover). The salient points noted were i) currently projected expenditure for the whole year of £27,158 against a budget of £25,450, ii) these figures included un-budgeted expenditure of £3000 for the traffic consultancy commission and an unfulfilled budgeted grant allocation to date of £1450.</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
6	Clerks Update	
	<p>a The two bus shelters have been installed and the bin re-positioned. Noted</p> <p>b An updated unmetered supply certificate has been received from Northern Powergrid for the street lighting. Noted</p> <p>c The waste bin for outside the Surgery has now been ordered subject to a decision on the location. Noted. Agreed to be next to the grit bin</p> <p>d Sanderson Associates have been appointed to prepare the traffic report. Noted</p> <p>e The on-site meeting arranged for 15 October with a specialist contractor providing services associated with Christmas lighting for the village had to be postponed due to unforeseen circumstances. The meeting will be re-arranged. Noted</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr NS. Agreed</p> <p>b</p> <p>i) To replace 12 existing planters with 12 self-watering barrel type and agree expenditure of £1000</p> <p>ii) To plant out replacement barrels for winter planting scheme including water retaining compost, plants and installation £500 with deployment of serviceable planters. Delegate plant selection to Cllr Scott.</p> <p>iii) To purchase and install 2 precinct fountain planters and compost. 1st planter to be located in Monk Fryston Square the 2nd to be located at the junction of the A63 and</p>	

Item		Action
	<p>Lumby Lane. And agree expenditure of £1565</p> <p>iv) To purchase 6 off full barrier planters for the rails between the A63 and St Wilfrids Church and agree expenditure of £750 including compost</p> <p>Note items iii) and iv) to be purchased for spring planting. Appropriate authority of highways to be sought prior to purchase of items iii) and iv) and all dimensions to be validated.</p> <p>Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>c To agree to sponsor for one week the night time use of the external halogen lights on the North and South elevations of St Wilfrid's church at a cost of £35. Proposed by Cllr BH. Seconded by Cllr AA. Agreed</p> <p>d i) To arrange for the 2 new bus shelters to be cleaned on a quarterly basis ii) To arrange for the 6 benches to be cleaned on a quarterly basis Quotation for both issued under separate cover. BH proposed acceptance of the quotation to expend £200 annually for the two services. Seconded by Cllr AA. Agreed</p> <p>e As part of the Highway Consultant's brief does Council want to have speed checks carried out at two locations in the village at a cost of circa £500. BH proposed having the checks carried out. Seconded by Cllr MJ. Agreed with location at the western end in the vicinity of the ramp that comes up from 126 Main Street and at the eastern end in the vicinity of the line of the boundary wall on the east side of the cemetery</p>	
8	Discussion Items	
	<p>a Items for the 2018/2019 budget (draft budget item list issued under separate cover). Content of draft for expenditure of £19755 noted and generally accepted. Possible additions for further upgrading street lighting stock and providing an additional bus shelter suggested.</p> <p>b Addressing SDC's Pool of Sites consultation (explanatory email 28 Sept. issued under separate cover). Cllr MJ to extract proposals for MF and to circulate them sufficiently in advance to properly inform a motion at the November meeting.</p> <p>c The provision of The Countryside and Rights of Way Act 2000 whereby paths that are not recorded on the definitive map by 2026 and that were in use prior to 1949 will automatically be deemed stopped up on 1 January 2026. It was generally considered that there was a need to be vigilant in protecting and retaining the existing rights of way. Intentions for addressing the issue to be subject to a motion at the next meeting</p>	
9	Updates	
	<p>a Burial Committee. Nothing further</p> <p>b Community Association. . Nothing further</p> <p>c A63 Traffic Calming. . Nothing further</p> <p>d Planting. Nothing further</p> <p>e MFPC/HPC liaison group. Nothing further</p> <p>f Oak Tree Farm. Nothing further</p>	<p>Cllr SS</p> <p>Cllr NS</p> <p>Cllr BH</p> <p>Cllr SS</p> <p>Cllr SS</p> <p>Clerk</p>

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	g Bus shelters. Nothing further h New bank accounts. Nothing further i Repair and maintenance. Grit salt required (2 bags) j Lumby Lane cycle / footway initiative. Cllr MJ to update South Milford PC. k Footpath adjacent to Community Centre. Nothing further l Complaint of alleged damage by PC's contractor at property in Deer Park. Legal advice received was that this was a matter between the two parties involved. m NYCC meeting re Battersby's roundabout alterations. Nothing further	Cllr RC Cllr BH All Cllr MJ Clerk Clerk Clerk
10	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
11	Items For Next Meeting	
	a Items to be with Clerk before 7th November for next meeting on 15th November. Noted	All

The meeting closed at 9.00pm