

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 15<sup>th</sup> November 2017 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Scott (SS), Susan Woodhall (SW),  
Nigel Spofforth (NS) from 7.50pm, Mark Johnson (MJ) from 7.55pm.

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence: <a href="#">Received from Cllr Croft</a>	
2	Declarations of interest: <a href="#">Cllr SS declared a non-pecuniary interest in Item 5b</a>	
3	To confirm the minutes of the meeting held on 18 October 2017. <a href="#">Agreed by all present. Cllr BH to sign</a>	Cllr BH
4	To receive District Councillor(s) update	
	<a href="#">Apologies for absence were received from Mr John Mackman (District Councillor).</a>	
5	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed conversion of existing study, wc and utility room into self-contained guest bedroom with en-suite bathroom and infill wall for the bathroom. The Stores, 41 Main Street, Monk Fryston. <a href="#">Agreed concerns because the proposal resulted in the loss of the garage facility that constitutes two of the four parking provisions which must be 'retained for their intended purpose at all times' under Condition 5 of the previous consent ref 2011/0021/COU (Change of Use including 2-storey extension to detached barn to form Bed &amp; Breakfast accommodation and demolition and rebuilding of conservatory extension).</a></p> <p>b Listed building consent for replacement of 4 no windows to front elevation, 2 Malvern Mews, Monk Fryston, Leeds. <a href="#">Agreed no comments or observations in the absence of Cllr SS.</a></p> <p>c Proposed change of use of double garage and aviary to gymnasium including part demolition and an extension plus shower/toilet facilities, The Cottage, 53 Main Street, Monk Fryston. <a href="#">Agreed no comments or observations</a></p> <p>d SDC's 'Pool of Sites' plans and initial assessments for Monk Fryston. <a href="#">Agreed to respond recording the noting of the sites, the growth expectation, the protection afforded by the green belt and no known exceptional circumstances for any future review. Also to reserve the PC's position should there be any review of the green belt policy.</a></p>	

Item		Action
	<p>dwelling at Ashville, Main Street, Monk Fryston - Approved</p> <p>b Proposed construction of new general purpose agricultural building, extension to existing agricultural building and change of use of land from agriculture to D2 (external sports area) with the provision of a dressage arena at Kingfisher Farm, Fryston Common Lane, Monk Fryston - Approved</p> <p>c Proposed side extension to existing bungalow and rear porch/utility room extension at Fryston Lodge Farm Bungalow, Selby Road, M F - Approved</p>	
6	Finances	Clerk
	<p>a Authorised payments since last meeting:</p> <p style="padding-left: 20px;">Clerks SO salary payment</p> <p style="padding-left: 20px;">2 Clerks SLCC Membership fee (cheque 1046 - £78)</p> <p style="padding-left: 20px;">3 The Royal British Legion (cheque 1047 - £25 )</p> <p>b <b>Current Account</b></p> <p style="padding-left: 20px;">Current Account as Statement to 1 November 2017 <span style="float: right;">£12203.09</span></p> <p style="padding-left: 20px;">Previous Balance <span style="float: right;">£19425.45</span></p> <p style="padding-left: 20px;">Cash received <span style="float: right;">£00.00</span></p> <p style="padding-left: 20px;">Cheques issued and cleared <span style="float: right;">£7222.36</span></p> <p style="padding-left: 20px;">Cheques not cleared <span style="float: right;">£1249.73</span></p> <p style="padding-left: 20px;">Cash available when all cheques cleared <span style="float: right;">£10953.36</span></p> <p>c <b>Yorkshire Bank Savings Account</b></p> <p style="padding-left: 20px;">Savings Account balance after July 2017 interest and transfer <span style="float: right;">£113058.12</span></p> <p>d <b>Skipton BS Account</b></p> <p style="padding-left: 20px;">Account balance <span style="float: right;">£70000.00</span></p> <p>e <b>Future Commitments / Income</b></p> <p style="padding-left: 20px;">Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £8157.75</span></p> <p style="padding-left: 20px;">Creditors <span style="float: right;">(+ ) £2999.10</span></p> <p style="padding-left: 20px;">Total Commitments (-) / Income (+) <span style="float: right;">(-) £5158.65</span></p> <p>f <b>Cash Book</b></p> <p style="padding-left: 20px;">Cash Book Balance at 6 November 2017 <span style="float: right;">£10953.36</span></p> <p>g <b>Current Account / Cash Book Reconciliation</b></p> <p style="padding-left: 20px;">The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <span style="color: blue;">Noted</span></p> <p>h <b>Expenditure / Budget comparison</b></p> <p style="padding-left: 20px;">The comparative expenditure through to the end of October was £20,081.61 against a forecast of £20,125.00. The expenditure does not include the committed expenditure on</p>	

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7	Clerks Update	
	<p>a The new resident of 126 Main Street has requested a meeting for an introductory discussion about the circumstances of the adjacent PC land. <a href="#">Noted</a></p> <p>b Network Rail has acknowledged receipt of the notification about the knotweed presence and has indicated that it will investigate and report back shortly with its findings. <a href="#">Noted</a> <a href="#">NYCC to be advised of presence on highway land on East side</a></p> <p>c The order for the cleaning of the bus shelters has been placed. <a href="#">Noted</a></p> <p>d A meeting has been held with the contractor who provides services in connection with decorative festive lighting and a report will be prepared for future consideration by the Council. <a href="#">Noted</a></p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule. <a href="#">Proposed by Cllr BH. Seconded by Cllr SS. Agreed</a></p> <p>b To delegate to the Clerk responsibility to spend up to £200 for the testing and replacement of any Christmas tree lights should faulty ones be found on test. <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p> <p>c To make NYCC Highways aware that the ability to park cars on a continuous basis in front of the thatched cottage is compromising the turning head facility that forms an integral part of the Highways Agency design for that area and to request appropriate action (Highways Agency drawing MF/1 issued under separate cover refers). <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p> <p>d To extend the period of assessment of the proposed speed tests on the A63 to a fortnight to enable an assessment of the impact of the vehicle activated sign to be made. At a cost of £590 plus vat compared to £390 plus vat for one week. The PC has previously approved expenditure 'circa £500' for the single week deployment. <a href="#">Proposed by Cllr BH. Seconded by Cllr NS. Agreed</a></p> <p>e Proposal to provide financial assistance to Selby Citizens Advice Selby in the sum of £50. The organisation helped people in Monk Fryston with 58 issues in 2016/7. <a href="#">Proposed by Cllr BH. Seconded by Cllr SW. Agreed</a></p>	
9	Discussion Items	
	a <a href="#">None tabled</a>	
10	Updates	
	a Burial Committee. <a href="#">Next meeting is 5 December. Precept required</a>	Cllr SS
	b Community Association. <a href="#">Nothing further</a>	Cllr NS
	c A63 Traffic Calming. <a href="#">Nothing further</a>	Cllr BH

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	<p>h Repair and maintenance. <a href="#">Noted that street cleaning had been actioned</a></p> <p>i Lumby Lane cycle / footway initiative. <a href="#">Nothing further</a></p> <p>j Footpath adjacent to Community Centre. <a href="#">Cllr BH recorded that he had been made aware of an incident where a lady had sustained a minor injury whilst using the path</a></p> <p>k Complaint of alleged damage by PC's contractor at property in Deer Park. <a href="#">An exchange of views has been obtained from both parties but it is not possible for the PC to come to a conclusion about responsibility on the matter. The dialogue is ongoing.</a></p> <p>l NYCC meeting re Battersby's roundabout alterations. <a href="#">Nothing further</a></p>	<p>All</p> <p>Cllr MJ</p> <p>Clerk</p> <p>Clerk</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
12	Items For Next Meeting	
	a Items to be with Clerk before 12th December for next meeting on 20th December. <a href="#">Noted</a>	All

The meeting closed at 8.45pm