

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 13th May 2015 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Susan Woodhall (SW), Carol Mackman (CM), Sandra Danby (SD)

Clerk: Philip Scott

Item		Action
1	Apologies for absence: Reasons for absence were accepted for Cllrs Johnson and Spofforth	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 8th April 2015. Agreed by Cllrs BH and SW	
4	Planning	Chair
1	To agree consultation response to the following planning proposal:	
a	Proposed detached oak framed garage block, Fryston Grange, Fryston Common Lane, Monk Fryston. Agreed no comments or observations	
5	Finances	Clerk
a	Authorised payments since last meeting:	
1.	Clerks SO salary payment	
b	Current Account	
	Current Account as Statement to 17 April 2015	£5208.44
	Previous Balance	£9849.88
	Cash received	£(00.00)
	Cheques issued and cleared	£4641.44
	Cheques not cleared	£389.80
	Cash available when all cheques cleared	£4818.64
c	Savings Account	
	Savings Account balance after January 2015 interest	£20794.59
d	Future Commitments / Income	
	Liabilities as set out in Balance Sheet schedule	(-) £15,481.44
	Reclaimable VAT due / Hllam PC gross refund	(+) £888.63
	Total Commitments (-) / Income (+)	(-) £14582.81
e	Cash Book	
	Cash Book Balance at 3 May 2015	£4818.64
f	Current Account / Cash Book Reconciliation	
	The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)	
g	Expenditure / Budget comparison	
	No meaningful figures available due to the proximity to the start of the financial year.	
h	Audit Control	
	Councillors to confirm that they are satisfied that the above demonstrates that the PC is	

maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. [Confirmed](#)

6 Clerks Update

- a £2500 has been transferred from the current account to the savings account as agreed.
- b The solicitor has been briefed on the requirement to claim adverse possession of the Mount
- c The prospective purchaser of the quarry land has submitted a planning application for 9 houses on the site.
- d All six led replacement streetlights are now operational
- e A claim for a refund of VAT to the end of the financial year has been submitted
- f The first half of this year's precept has been issued by SDC
- g Four of the old style street light lanterns have been recovered and are in storage
- h Hillam PC has paid the grass cutting refund
- i The PC is required to comply with the new Transparency Code for Smaller Councils in lieu of having to submit an Annual Return from 2015/2016
- j The fence adjacent to 50 Lumby Hill has been repaired

7 Resolutions

- a To make payments in accordance with payments schedule. [Proposed by Cllr BH. Seconded by Cllr CM. Agreed](#)
- b To agree the phasing of the 2015/2016 budget. [Proposed by Cllr BH. Seconded by Cllr SW. Agreed](#)
- c To make a grant of £50 to Age UK. [Proposed by Cllr BH. Seconded by Cllr CM. Agreed](#)
- d To make a £50 contribution towards the summer Selby – Xscape bus provision. [Proposed by Cllr BH. Seconded by Cllr SW. Agreed](#)
- e To hold the next Meeting on 10 June at 7.30pm in the Church Hall. [Proposed by Cllr BH. Seconded by Cllr SW. Agreed](#)
- f To agree the response to SDC Enforcement Officer's email re Oak Tree Farm. [Proposed by Cllr BH that the draft prepared by the clerk \(as issued with papers for meeting\) is to be sent Seconded by Cllr SW. Agreed](#)
- g To renew the insurance premium with Aon on the basis of a 3 year agreement to secure a 5% discount. [Proposed by Cllr BH. Seconded by Cllr CM. Agreed](#)
- h To nominate three Cllrs for the purpose of liaising with Elmhirst Parker in the preparation of the contract for the sale of the quarry land. [Agreed Cllrs BH, MJ and SD to act](#)
- i To agree a response to the amendments to the draft contract of sale proposed by the prospective purchasers of the quarry land. [Proposed by Cllr BH, seconded by Cllr SD. Determined as follows:-](#)
 - i) Purpose of the reserved right of way. [Agreed that the purpose of the right is to enable the small plot of land owned by the PC between the A63 and 126 Main Street to be redeveloped. Rights for access, services and any other matters associated with this objective will need to be reserved.](#)
 - ii) non-refundable payment of only £1,500.00 on exchange and no further deposit on the

date that the Contract becomes unconditional. [Agreed to reject the proposed amendment](#)

iii) Omission of any uplift benefit from Affordable Housing Provision. [Agreed to reject the proposed amendment.](#)

iv) Omission of PC's requirement for a viability appraisal. [Agreed to reject the proposed amendment.](#)

v) Confirmation that the site has been fenced and used and occupied without any form of objection. [Agreed that the property is not fenced but it has been 'occupied' without any form of objection since the date the PC claimed possession.](#)

vi) The Licence Agreement covering rights to enter on to the land to undertake survey works. [The Licence is agreed subject to the carrying out of risk assessments associated with the intended work and the making good of any damage caused in the process.](#)

j To consider the application for a grant received from Monk Fryston and Hillam Youth Club and to determine an appropriate award. [Proposed by Cllr BH that the grant be made as a goods purchase project by the PC other than for the jewellery kit and the clay. Seconded by Cllr CM. Agreed](#)

k To request any Section106 money available from SDC and to use it for replacement of the street lighting stock. [Motion withdrawn](#)

l To cut as an amenity the grass on the land on the corner of Deer Park Court. [Proposed by Cllr BH. Seconded by Cllr SD. Agreed](#)

m To issue letters of appreciation to retiring members of the PC. [Proposed by Cllr BH. Seconded by Cllr CM. Agreed](#)

n To invite County Councillor Pearson to attend a Council Meeting. [Proposed by Cllr BH. Seconded by Cllr CM. Agreed](#)

8 Discussion Items

a The BT 'Adopt a Kiosk' initiative. [To be subject to a motion at the next meeting](#)

b Ideas for utilisation of any Section 106 money available to the Council. [SDC have informed the PC that no money is available to the PC](#)

c Current situation re introduction of high speed broadband. [Noted that applications for supply can now be made to service providers](#)

9 Updates

a Burial Committee. [New clerk appointed](#)

b CEF. [Nothing further](#)

c Community Association. [Nothing further](#)

d A63 Traffic Calming. [In progress](#)

e Aero club noise and disturbance. [Nothing further](#)

f A63/ Quarry land. [Nothing further](#)

g Street Lighting Working Party. [Nothing further](#)

h Planting Working Party. [Nothing further](#)

i Lumby Lane bridge completion. [Nothing further](#)

j A63 school crossing patrol. [Reported by NYCC that very few people are using crossing](#)

Item	Action
k Oak Tree Farm. Nothing further	
10 Correspondence	
a Schedule of post received and issued since the last meeting. No aspects raised	
11 Items For Next Meeting	
a Items to be with Clerk before 3rd June for next meeting on 10 June. Noted	All

The meeting closed at 9.29pm