

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Annual Parish Council Meeting held 13th May 2015 at the Church Hall, Church Lane.

Present: Cllrs Bill Holmes (BH), John Mountain (JM), Nigel Spofforth (NS), Susan Woodhall (SW),

Clerk; Philip Scott, Carol Mackman, John Mackman, Sandra Danby

The Chairman Cllr J Mountain opened the meeting at 7.00pm

Cllr Spofforth left the meeting at 7.26pm. The past chairman left at 7.31pm

Item	Action
1	To elect a Chairman. Cllr Holmes was elected unanimously as Chairman.
2	To receive the Chairmans declaration of acceptance of office. Received and countersigned by Clerk
3	To receive apologies for absence. None required
4	To receive declarations of interest: None declared
5	To co-opt members to fill vacant seats on the Council. Mark Johnson, Carol Mackman and Sandra Danby were co-opted.
6	To receive members Declarations of Acceptance of Office. Received from Cllrs NS, SW and co-opted members Mackman and Danby
7	To elect a Vice Chairman. Cllr Johnson elected as vice chairman
8	To receive the Vice Chairmans declaration of acceptance of office. To be presented to the June meeting
9	To decide when any Declarations of Acceptance of Office and written undertakings to observe the Code of Conduct adopted by the Council which have not been received as provided by law, shall be received. Declarations from all Councillors received. Vice Chairman's to be received at or before June meeting
10	To appoint Council representatives to the Joint Burial Committee (2no), the Community Association (2no), the Grants Committee, the Planting Working Party, Liaison Group, CEF and the Lighting Working Party. The following representatives were appointed: <ul style="list-style-type: none">a Joint Burial Committee: Cllrs Johnson and Danbyb Community Association: Cllrs Holmes and Spofforthc Grants Committee: Cllrs Mackman and Woodhalld Planting Working Party: Cllrs Woodhall and Danbye Liaison Group: Cllrs Spofforth and Holmesf CEF: Cllrs Mackman and Holmesg Lighting Working Party: Deferred to next meeting
11	To receive the past Chairman's Report Cllr Mountain reported a year of stability with a consistent Council. A number of initiatives were progressed during the period with all councillors actively playing a

part.

- The PC endeavoured to progress the sale of the 'Old Quarry' land. Various stages of the sale process have completed with the aim of concluding the sale in early 15/16.
- A programme of works was identified to improve traffic calming through the village. The PC has pursued NYCC Highways throughout the year to conclude the work. Activities started in April 2015.
- Good work has been done by the Planting Group maintaining the colourful displays throughout the village.
- Assistance has been given to the Community Association to help it continue to provide a recreational facility for the village.
- Newsletters were produced and distributed during the year and have been well received in the parish.
- Support was provided to Network Rail to replace the 'weak bridge' at the same time generating some revenue for the village.
- The PC street lighting issues were addressed with some lights being upgraded to the LED type. A programme of upgrades is planned as part of the 2015/16 budget.
- Slight disappointment was expressed about the extent of participation in Parish Council initiatives to promote community involvement i.e. the Annual Parish Meeting and the Parish Council Surgeries. It is hoped that residents will make more use of these initiatives in the future.

Thanks and congratulations were expressed to Parish Councillors, Selby District Councillors and the Clerk and for the time and effort expended over the past year.

(In response Council expressed thanks to Cllr Mountain for his year of service as Chairman)

12 To receive the Responsible Financial Officer's Report

The RFO referred to the circulated Receipts and Payment Account, Debtors and Creditors Account and Bank Reconciliation Statement for the year ended 31 March 2015 the salient points of which were:

Total income - £22890.35 including £4731.24 licence fee for quarry land of which £2000 is reserved for treatment of any future knotweed emerging on quarry land

Expenditure - £13774.52

Total bank balances - £25838.23

Total creditors - £888.63

Current Liabilities - £16081.84 including £4632 resolution commitments

Increase in fixed assets - £291.24

13 To remind members of the existence of standing orders and to consider the opportunity to review standing orders by the process set out in Standing Order 41. **Noted**

- 14 To consider payment of any subscriptions falling to be paid annually. [The YLCA and SLCC subscriptions are those to be paid when due.](#)
- 15 To inspect any deeds and trust investments in the custody of the Council as required. [The Clerk reported that the deeds for Chestnut Green were held by Elmhirst Parker in Sherburn. Similarly for the registered title documentation for the two plots in the quarry. The Council has no trusts.](#)
- 16 To list property in the ownership of the Council. [The properties are the two plots in the quarry between the A63 and Lumby Lane and the plots at Chestnut Green.](#)

The meeting closed at 7.56pm