

PARISH OF MONK FRYSTON

Notice of Annual Parish Council Meeting

I hereby give notice that the ANNUAL MEETING (APCM) of the PARISH COUNCIL of MONK FRYSTON will be held at the Church Hall, Church Lane on Wednesday the 17th May 2017 at 7.30pm. This will be followed by the ordinary May Meeting of the Parish Council.

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at this meeting as set out hereunder.

Dated this 10th May 2017

Philip Scott Clerk and RFO to the Parish Council

Business to be transacted

APCM

- 1 To elect a Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office
- 3 To receive apologies for absence
- 4 To receive Declarations of Interest
- 5 To co-opt members to fill vacant seats on the Council
- 6 To receive members Declarations of Acceptance of Office
- 7 To elect a Vice-Chairman
- 8 To receive the Vice-Chairman's Declaration of Acceptance of Office
- 9 To decide when any Declarations of Acceptance of Office and written undertakings to observe the Code of Conduct adopted by the Council which have not been received as provided by law, shall be received.
- 10 To appoint Council representatives to the Burial Board (2no), the Community Association, the Monk Fryston, Hillam Parish Councils Liaison Group and the Monk Fryston South Milford Lumby lane footpath Liaison group
- 11 To receive the past Chairman's report from Cllr Holmes
- 12 To receive the Responsible Financial Officer's Report
- 13 To remind members of the existence of standing orders and to consider the opportunity to review standing orders by the process set out in Standing Order 41.
- 14 To consider the payment of any subscriptions falling to be paid annually.
- 15 To inspect any deeds and trust investments in the custody of the Council as required.
- 16 To list property in the ownership of the Parish Council.

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**Receipts and Payment Account
For the year ended on 31 March, 2017**

RECEIPTS	2015.16	2016.17	PAYMENTS	2015.16	2016.17
Current Account			Current Account	£23,212.31	£26,626.84
Balance at 01/04/16	£7,543.64	£9,865.00	Asset Purchase	£9,656.53	£4,926.75
Precept	£18,101.18	£19,000.00	Audit	£226.12	£196.50
VAT Reclaim	£595.13	£1,845.12	Clerks Salary	£3,453.72	£3,784.60
NYCC for grass cutting	£415.81	£249.49	Donations	£50.00	£20.00
Savings Account	£6,048.05	£1,733.60	Electricity	£627.13	£628.65
Hillam PC (grass cutting)	£373.50		Grass Cutting	£2,610.00	£2,280.00
Proceeds from sale of Quarry Land		£173,000.00	Insurance	£413.72	£422.24
SDC contribution to replacement bench cost		£682.30	Lighting	£0.00	£243.75
			Precept Distribution	£1,134.84	£1,175.25
Savings Account			Projects	£1,394.40	£9,473.21
Balance at 01/04/16	£18,294.59	£14,770.82	Room Hire	£179.37	£152.50
Interest	£19.30	£14.43	Running Expenses	£177.05	£208.13
from Current Account	£2,500.00		S137 Grants	£423.43	£1,256.12
Aon refund (cheque)	£4.98		Savings Account	£2,500.00	
			Statutory Grant	£0.00	£1,482.14
			Subscriptions	£366.00	£377.00
			Balance at 31/03/17	£9,865.00	£179,748.67
			Savings Account		
			Withdrawals	£6,048.05	£1,733.60
			Closing Balance at 31/03/17	£14,770.82	£13,051.65
TOTAL	£53,896.18	£221,160.76	TOTAL	£53,896.18	£221,160.76

Signed as properly presenting
the PC's receipts and payments

Signed

Date

Clerk & RFO

Date

Chairman

DEBTORS AND CREDITORS 31st MARCH 2017

CURRENT ACCOUNT	2015.16	2016.17
Current account statement 31 March 2017	£10,568.00	£179,957.87
SAVINGS ACCOUNT		
Savings account statement 31 March 2017	£14,770.82	£13,051.65
CREDITORS		
Income -vat	£1,845.12	£2,527.94
Unbilled Network Rail payment		
Hillam PC Grass cutting refund		
Total	£1,845.12	£2,527.94

LIABILITIES	2015.16	LIABILITIES	2016.17
uncashed cheque 962	£541.20	uncashed cheque 1019	£209.20
uncashed cheque 966	£161.80		
unbilled room hire	£22.00	Unbilled room hire	£25.00
street lighting repairs	£5,250.00	church lane light repair	£250.00
land sale estate agency fees	£800.00	mill close light repair	£188.23
land sale solicitors fees	£1,500.00	electrical test	£543.51
newsletter printing	£100.00	street lighting replacements (3no)	£4,000.00
provision for electricity supplied	£650.00	provision for electricity supplied	£600.00

COMMITMENTS (RESOLUTIONS etc)

street light inspection	£250.00	village plan	£200.00
knotweed treatment to quarry land	£2,000.00	balance of girl guides grant	£191.25
water lane light repairs	£150.00	bench floor improvements	£100.00
village plan	£200.00	initial registration of Parish Council land	£154.00
balance of girl guides grant	£191.25	litter bin by Post Office	£350.00
initial registration of Parish Council land.	£370.00	cleaning of bench	£20.00
bench floor improvements	£100.00	CA grass cutting grant	£387.50
website fee	£60.00		
church lane light replacement	£120.07	CA statutory (running costs) grant	£1,500.00
PC post box	£50.00	spring planting	£250.00
legals re deer park play area	£150.00	planning consultation for bus shelters	£50.00
street light maintainance	£360.21		
CA grant	£1,500.00		
planters and planting	£400.00		

PAYMENTS IN ADVANCE

£0.00

Total	£27,040.33	£195,537.46
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Total	£14,926.53	£9,018.69
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FROM BREAKDOWN SHEET

FROM BUDGET SHEET

	actual expenditure (net) to end Dec	original 'budget' to end Dec	undersp end to end Dec	'current' remaining in budget
Burial Board	£1,128.40	£1,200.00	71.60	£0
Clerks Salary	£2,276.80	£2,439.00	162.20	£813
Clerk National Insurance		£0.00	0.00	£0
Council News Letter		£140.00	140.00	£200
Clerk Use of Facilities		£270.00	270.00	£90
Councillor expenses	£10.42	£180.00	169.58	£0
DPPO costs	£232.00	£400.00	168.00	£0
Electricity for lighting	£475.92	£600.00	124.08	£0
Grants	£2,794.00	£1,612.50	#####	£430
Grass Cutting	£2,580.00	£2,988.00	408.00	£0
Income	£0.00	£0.00	0.00	-£300
Internal and external Audits	£156.00	£290.00	134.00	£0
Knotweed Treatment	£272.00	£272.00	0.00	£0
Lighting repairs	£108.33	£940.00	831.67	£0
Office Running Expenses	£135.72	£135.00	-0.72	£45
Op Costs for C A		£1,500.00	1,500.00	£0
Plants	£561.67	£1,200.00	638.33	£0
Quarry Planning application		£500.00	500.00	£500
Renewal of street lights		£5,000.00	5,000.00	£2,100
Repair and paint fencing at the triangle		£100.00	100.00	£0
Rights of way footpath leaflet		£75.00	75.00	£75
Room Hire	£176.00	£135.00	-41.00	£45
Statutory Insurance	£433.51	£450.00	16.49	£0
Training and Prof Memberships	£382.00	£200.00	-182.00	£100
Xmas Trees	£140.00	£100.00	-40.00	£75
Unplanned	£564.47		-564.47	£820
Total	£12,427.24	£20,726.50	8,299.26	4,993.00
Currently projected end of year spending	£17,420.24			
Originally expected spending	£21,792.00			
Potential underspend	£4,371.76			
Quarry Land windfall Income	£5,250			