

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 17<sup>th</sup> May 2017 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Adam Aldred (AA), Susan Scott (SS),  
Nigel Spofforth (NS) (part of meeting only).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 8.05pm

Item		Action												
1	Apologies for absence: <a href="#">Reasons for absence were accepted for Cllr Croft and for Cllr Spofforth being absent at the commencement of the meeting</a>													
2	Declarations of interest: <a href="#">None declared</a>													
3	To confirm the minutes of the meeting held on 19 April 2017. <a href="#">Agreed by all those present. Cllr BH to sign</a>	Cllr BH												
4	To receive District Councillor(s) update													
	<a href="#">Apologies were received from the District Councillor for not being able to attend to present his update to this meeting</a>													
5	Planning	Chair												
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed demolition of existing conservatory and erection of single storey rear extension, Chartes House, 12 Orchard Close, Monk Fryston. <a href="#">Agreed no comments or observations</a></p> <p>2 Applications recently approved on appeal:-</p> <p>a Proposed erection of a pair of semidetached houses, 2 detached houses, a single garage, a double garage and creation of a vehicular access, Wayside Cottage, 16 Main Street, Monk Fryston. <a href="#">Noted</a></p> <p>b Part retrospective planning application for the erection of 1no outbuilding (including adaption and alteration), Kingsway, 55 Main Street, Monk Fryston on condition that the existing wooden structure is demolished and the proposed outbuilding is erected anew. <a href="#">Noted</a></p>													
6	Finances	Clerk												
	<p>a Authorised payments since last meeting:</p> <p>1. Clerks SO salary payment</p> <p>b <b>Current Account</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 28 April 2017</td> <td style="text-align: right; width: 20%;"><a href="#">£189248.67</a></td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;"><a href="#">£179957.87</a></td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;"><a href="#">£9725.00</a></td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;"><a href="#">£434.20</a></td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;"><a href="#">£1998.00</a></td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;"><a href="#">£187250.67</a></td> </tr> </table>	Current Account as Statement to 28 April 2017	<a href="#">£189248.67</a>	Previous Balance	<a href="#">£179957.87</a>	Cash received	<a href="#">£9725.00</a>	Cheques issued and cleared	<a href="#">£434.20</a>	Cheques not cleared	<a href="#">£1998.00</a>	Cash available when all cheques cleared	<a href="#">£187250.67</a>	
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	<p>c <b>Savings Account</b></p> <p>Savings Account balance after January interest £13051.65</p> <p>d <b>Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule (-) £17657.99</p> <p>Creditors (+) £2772.94</p> <p>Total Commitments (-) / Income (+) (-) £14885.05</p> <p>e <b>Cash Book</b></p> <p>Cash Book Balance at at 7 May 2017 £187250.67</p> <p>f <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of April was £1990.00 against a forecast of £1035.00</p> <p>h <b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <b>Confirmed</b></p>	
7	Clerks Update	
	<p>a The Internal Auditors Report has concluded that there are no matters requiring the attention of the external auditor. However recommendations have been made and the full report will be presented for consideration at the June meeting.</p> <p>b The Northern Powergrid connection agreement has been signed and dated and a record copy is to hand.</p> <p>c Contradictory advice has been received from SDC on the matter of whether the bus shelters can be erected under delegated powers. This is in the process of being resolved.</p> <p>d The first tranche of the Precept has been paid into the current account</p> <p>e Since the last statement the CIL money from SDC has been paid into the current account</p> <p>f The licence application for the two bus shelters has been sent to NYCC</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule. <b>Proposed by Cllr BH. Seconded by Cllr SS. Agreed</b></p> <p>b To agree the Bank Reconciliation Statement and Annual Return Explanation of Variances (both issued under separate cover). <b>Proposed by Cllr BH. Seconded by Cllr SS. Agreed with 'Explanation' figures to be entered onto the Annual Return Accounting Statement.</b></p> <p>c To agree amendments to the order for the bus shelters. <b>In the absence of Cllr Croft the Clerk explained that the proposal for the shelter adjacent to Fryston Forge needed to be changed to accommodate NYCC's request for an increased setback from the pavement to facilitate the in-swing of buses. To comply the shelter now needed to have only a 100cm canopy and be 'back-to-the-wall' with no glass (in order to facilitate future maintenance of</b></p>	

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	<p>the wall). Proposed by Cllr BH that the amendments are accepted. Seconded by Cllr SS. Agreed</p> <p>d To arrange for the Heritage Board Agreements with The Crown and Post Office to be signed on behalf of the PC. Proposed by Cllr BH that Chairman to sign. Seconded by Cllr NS. Agreed</p> <p>e Dog fouling - to obtain spray and pavement stencils from SDC, to agree locations for spraying and to agree arrangements for implementation. Proposed by Cllr MJ that two sets of sprays and templates are obtained from SDC to target areas of fouling. Seconded by Cllr AA. Agreed. Cllr MJ to initially utilise the sprays where appropriate.</p>	
9	Discussion Items	
	<p>a Establishing a Council strategy for addressing the A63 safety issues through the village. Seeking advice from an independent highway engineer was considered to be an appropriate way forward given the feedback from NYCC highways. Clerk to prepare a draft brief for consideration</p> <p>b Arranging the preparation of a list of tasks to address untidiness in the village (eg cleaning up the crumbling wall material from where weeds are now growing) with a view to seeking a quotation for the work on the list. Inviting residents (via Neighbourhood Watch) to make known any areas of public or highways land which should be considered was thought to be an appropriate first step. Clerk to arrange.</p> <p>c Supporting the Time Teams desire to keep the telephone kiosk currently adjacent to The Crown here in Monk Fryston and working with it to that end (email 27.04.17 refers). BT has informed the PC that it has received an objection from SDC to its removal based on conserving the kiosk structure. SDC has subsequently informed the PC that the kiosk would remain as an active telephone box if this reason is accepted.</p> <p>d Proposals for planting on the Mount (details issued under separate cover). The outline proposals are to be subject to a more detailed motion to be presented to the next meeting</p> <p>e NYCC's response to the request for a meeting regarding the proposed alterations to Battersby's roundabout (email 05.05.17 issued under separate refers). Involving District Councillors by way of a letter was considered to be the next appropriate step given NYCC's un-cooperative response.</p> <p>f What to do with the 1908 map of the village received from NYCC. The Time team has expressed an interest. Donating it to the Time Team was considered appropriate with the proviso that it is made available for public display in some way on a regular basis.</p> <p>g The heads of terms for a lease from NYCC for the Triangle (NYCC email 9.05.17 issued under separate cover refers). No problems with the draft in its current form were identified.</p> <p>h Hillam &amp; Monk Fryston Sports Association. The Association has expressed a desire to make a presentation of its intentions to the PC jointly with Hillam PC.</p> <p>i Watering of planters in continually dry weather. Involving residents (via Neighbourhood Watch) by inviting them to offer to adopt local planters for watering would be an appropriate step in the circumstances.</p>	

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10	Updates	
	<ul style="list-style-type: none"> <li>a Burial Committee. <a href="#">Nothing further</a></li> <li>b Community Association. <a href="#">As well as the regular events a 50<sup>th</sup> anniversary event is being planned for 22 July.</a></li> <li>c A63 Traffic Calming. <a href="#">Nothing further</a></li> <li>d Planting. <a href="#">Nothing further</a></li> <li>e MFPC/HPC liaison group. <a href="#">Nothing further</a></li> <li>f Oak Tree Farm. <a href="#">Nothing further</a></li> <li>g Bus shelters. <a href="#">Nothing further</a></li> <li>h New bank accounts. Requiring input for mandate from Cllrs NS and AA.</li> <li>i Heritage boards working party. <a href="#">The end of summer is the current target date for the erection of the boards</a></li> <li>j Lumby Lane cycle / footway initiative. <a href="#">The next step is to have conversations with the two owners of land needed to give effect to any such initiative.</a></li> </ul>	
11	Correspondence	
	<ul style="list-style-type: none"> <li>a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a></li> </ul>	
12	Items For Next Meeting	
	<ul style="list-style-type: none"> <li>a Items to be with Clerk before 13th June for next meeting on 21st June. <a href="#">Noted</a></li> </ul>	All

[The meeting closed at 9.45pm](#)