

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 18th May 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Susan Woodhall (SW),

Clerk; Philip Scott and two members of the public

The Chairman Cllr Holmes opened the meeting at 8.10pm

Item		Action														
1	Apologies for absence: Reasons for absence were accepted for Cllrs Mountain and Spofforth															
2	Declarations of interest: Cllr BH declared a pecuniary interest in item 7e resulting in the item having to be deferred until a future quorate meeting.															
3	To confirm the minutes of the meeting held on 20th April 2016. Agreed by all present	Cllr BH														
4	Planning	Chair														
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Retrospective application for proposed erection of single storey extension to the rear and ancillary garden shed and workshop, 122A Main Street, Monk Fryston. Agreed to oppose on the same grounds registered against the original application (failed to accord with the Councils development limits policy and within a designated Park and Garden and within the setting of Monk Fryston Hall, a Grade II* listed building) and entailed further intrusion into this historic setting.</p> <p>b Proposed 10m x 20m agricultural shed, Land off Lowfield Road, Hillam. Agreed to oppose on the grounds that 1) the size of the building is out of proportion to the size of the land holding referred to in the application and 2) the size of the building would have a detrimental impact on the countryside setting.</p> <p>2 To agree a response to SDC's invitation to submit any brownfield site that the PC thinks should be developed for housing to its brownfield site register. Agreed to register the PC's small site in the quarry area next to the A63.</p>															
5	Finances	Clerk														
	<p>a Authorised payments since last meeting:</p> <p style="padding-left: 20px;">1. Clerks SO salary payment</p> <p>b Current Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Current Account as Statement to 29 April 2016</td> <td style="text-align: right; padding-left: 20px;">£21526.32</td> </tr> <tr> <td style="padding-left: 20px;">Previous Balance</td> <td style="text-align: right; padding-left: 20px;">£10568.00</td> </tr> <tr> <td style="padding-left: 20px;">Cash received</td> <td style="text-align: right; padding-left: 20px;">£11345.12</td> </tr> <tr> <td style="padding-left: 20px;">Cheques issued and cleared</td> <td style="text-align: right; padding-left: 20px;">£368.80</td> </tr> <tr> <td style="padding-left: 20px;">Cheques not cleared</td> <td style="text-align: right; padding-left: 20px;">£2910.85</td> </tr> <tr> <td style="padding-left: 20px;">Cash available when all cheques cleared</td> <td style="text-align: right; padding-left: 20px;">£18615.47</td> </tr> </table> <p>c Savings Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Savings Account balance after January 2016 interest</td> <td style="text-align: right; padding-left: 20px;">£14770.82</td> </tr> </table>	Current Account as Statement to 29 April 2016	£21526.32	Previous Balance	£10568.00	Cash received	£11345.12	Cheques issued and cleared	£368.80	Cheques not cleared	£2910.85	Cash available when all cheques cleared	£18615.47	Savings Account balance after January 2016 interest	£14770.82	
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	<p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) 11481.53</p> <p>Creditors as set out in Balance Sheet schedule (+) £15.88</p> <p>Total Commitments (-) / Income (+) (-) £11465.65</p> <p>e Cash Book</p> <p>Cash Book Balance at 9 May 2016 £18615.47</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to April was £1856.02 against a forecast of £1225.00.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
6	Clerks Update	
	<p>a The first half of this year's Precept has been received</p> <p>b The insurance has been renewed for 2016 / 2017</p> <p>c Contracts have been exchanged for the sale of the quarry land releasing the initial payment of £2000 to the PC. This will be paid initially into the Savings Account. Consideration will have to be given to how further payments should be banked.</p> <p>d The vat refund for the last financial year has been received</p> <p>e The internal auditor has been provided with the accounts for audit</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>b To agree the Bank Reconciliation Statement and Annual Return Explanation of Variances (both issued under separate cover with meeting papers). Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p> <p>c To make a £50 contribution towards the summer Selby – Xscape bus provision. Proposed by Cllr BH. Seconded by Cllr SW. Agreed</p> <p>d To spend up to £20 repairing the village sign on Ingthorpe Lane. Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p> <p>e To cut the grass on the Deer Park Play Area up to 10 times each year (as per the original request of two residents and to the same frequency as the grass cutting schedule for other areas). Deferred to next meeting</p> <p>f To authorise the Clerk to employ a local tradesman to carry out small individual miscellaneous actions agreed by the PC up to a total budget of £1000 in any one financial year and no individual item to cost more than £250. Proposed by Cllr BH. Seconded by Cllr MJ. Agreed</p>	

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	<p>g To renew the Parish Council's Licence for the use of land adjacent to A63 junction with Lumby Lane subject to a) the land that was the subject of a pre-existing lease for a substation (never built) being included it in the licence and b) the landowner retaining responsibility for the trees (licence issued under separate cover with meeting papers). <i>Proposed by Cllr MJ. Seconded by Cllr SW. Agreed</i></p> <p>h To agree the Asset Register subject to the addition of the dog litter bin opposite the Community Centre (register on website). <i>Proposed by Cllr BH subject to the removal of the litter bin at the Community Centre. Seconded by Cllr SW. Agreed</i></p>	
8	Discussion Items	
	<p>a The need for seats and shelters at all key/well used bus stop locations on the A63. <i>To be subject to dialogue / consultation through the evolving Village Plan.</i></p> <p>b Implications of 'Fryston Fest' a private run public concert to be held on the 11th June off Austfield Lane. (An invitation to participate was extended to one of the public attendees in order to provide up to date and accurate information on behalf of the organisers). <i>The Chairman outlined information obtained from a Selby Safety Advisory Group meeting at SDC on 13 May following an invitation at short notice by the ward councillor. SDC had already granted an events licence for the proposal on land opposite 'Bert's Barrow'. The meeting was providing advice to the organiser about matters that would impact on health and safety, traffic and public order. The licence itself permits up to a maximum attendance of 499 people between 1pm on 11 June to 1am on 12 June. Subsequent enquiries to some of the immediately affected residents had revealed that they were not aware of the event and there had been no local consultation about it.</i> <i>Councillors expressed concerns relating to social media advertising that was in excess of the licence (for an event with up to 1000 in attendance continuing to 3am in the morning), ensuing traffic impact, noise, disruption and general lack of consultation about an event that, unlike other organised local events, was not fundamentally of benefit to the community. Concern also related to the ability to control the number of attendees given that it was being advertised through social media.</i> <i>The organiser's representative explained that the social media advertising had been initiated before the licence had been agreed and it was now in the process of being corrected. The number of people attending would be controlled through advance ticket sales only entry with no tickets being sold on the door. The safety plan was being reviewed following the SDC meeting and consultation would be appropriate to minimise disruption.</i> <i>It was mutually agreed that an assessment of the impact of the event would only become known after it had taken place and it was important that this exercise was carried out.</i></p>	
9	Updates	
	<p>a Burial Committee. <i>The Committee is considering issues relating to the requirement for an asset register, the requirements of the new Transparency Act, the existence of the Hemsworth family plot and the need for additional space for the future.</i></p> <p>b Community Association. <i>Nothing further</i></p>	

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	c A63 Traffic Calming. Nothing further d A63/ Quarry land. The applicant has been asked to submit a draft Section 106 agreement e Street Lighting Working Party. Nothing further f Planting Working Party. Nothing further g MFPC/HPC liaison group. Nothing further h A63 school crossing patrol. Nothing further i Oak Tree Farm. Nothing further	
10	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
11	Items For Next Meeting	
	a Items to be with Clerk before 7 June for next meeting on 15 June. Noted	All

The meeting closed at 9.30pm