

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 16<sup>th</sup> March 2016 at the Church Hall, Church Lane

Present: Cllrs Bil Holmes (BH), Nigel Spofforth (NS), Susan Woodhall (SW), John Mountain (JM)

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action																						
1	Apologies for absence: <a href="#">Reasons for absence were accepted for Cllr Johnson</a>																							
2	Declarations of interest: <a href="#">None declared</a>																							
3	To confirm the minutes of the meeting held on 17 February 2016. <a href="#">Agreed by all present</a>	Cllr BH																						
4	Planning	Chair																						
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Development of 9 no houses on land at Abbeystone Way, Monk Fryston (2 'additional information' consultations). <a href="#">Agreed no comments or observations</a></p> <p>2 An approval notice has been received for the construction of an equestrian store and tack room and the relocation of existing stable block at Fryston Lodge Farmhouse, Selby Road, Monk Fryston. <a href="#">Noted</a></p>																							
5	Finances	Clerk																						
	<p>a Authorised payments since last meeting:</p> <p>1. Clerks SO salary payment</p> <p>b <b>Current Account</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 1 March 2016</td> <td style="text-align: right;">£11,029.28</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£12,099.95</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£1,070.67</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£11,029.28</td> </tr> </table> <p>c <b>Savings Account</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Savings Account balance before January 2016 interest</td> <td style="text-align: right;">£14,761.16</td> </tr> </table> <p>d <b>Future Commitments / Income</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £13,636.53</td> </tr> <tr> <td>Creditors as set out in Balance Sheet schedule</td> <td style="text-align: right;">(+) £1693.97</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £11,942.56</td> </tr> </table> <p>e <b>Cash Book</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash Book Balance at 7 March 2016</td> <td style="text-align: right;">£11,029.28</td> </tr> </table> <p>f <b>Current Account / Cash Book Reconciliation</b></p> <p><a href="#">The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</a></p> <p>g <b>Expenditure / Budget comparison</b></p>	Current Account as Statement to 1 March 2016	£11,029.28	Previous Balance	£12,099.95	Cash received	£00.00	Cheques issued and cleared	£1,070.67	Cheques not cleared	£00.00	Cash available when all cheques cleared	£11,029.28	Savings Account balance before January 2016 interest	£14,761.16	Liabilities as set out in Balance Sheet schedule	(-) £13,636.53	Creditors as set out in Balance Sheet schedule	(+) £1693.97	Total Commitments (-) / Income (+)	(-) £11,942.56	Cash Book Balance at 7 March 2016	£11,029.28	
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	<p>The comparative expenditure through to the end of February was £18,707.23 against a forecast of £17,930.00.</p> <p>i <b>Audit Control</b> Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <b>Confirmed</b></p>	
6	Clerks Update	
	<p>a Monk Fryston Surgery has agreed to the placement of the letterbox onto the PC's Notice Board</p> <p>b The street lights on Church Lane have now been adopted by NYCC</p> <p>c Two street lights have been reported for being on permanently and NYCC have agreed to attend to them.</p> <p>d The 'declaration of compliance' has been completed and submitted to The Pensions Regulator in accordance with the statutory requirement.</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule as amended with revised cheque numbers. <b>Proposed by Cllr BH. Seconded by Cllr NS. Agreed</b></p> <p>b Amended motion: Responsibility for keeping the content of the PC's website appropriately up to date following the introduction of the mandatory requirements of the 'Transparency Act' to rest with the Clerk and one Councillor. <b>Proposed by Cllr BH. Seconded by Cllr JM. Agreed.</b></p> <p>c To spend up to £90 on website software for operating the PC website. <b>Motion withdrawn</b></p> <p>d Dog fouling. 1) to obtain from SDC signs for fixing to lamp posts, stencils for spraying dog fouling signs onto footpaths, leaflets for distribution with Newsletters 2) to form a working party to recommend locations for placements etc. <b>Proposed by Cllr BH. Seconded by Cllr NS. Agreed with Cllrs BH and SW to comprise working party</b></p> <p>e To determine any action to be taken in connection with the planning application for the installation of wind turbines at Squires Café. <b>Agreed no action to be taken.</b></p> <p>f To hold the Annual Parish Meeting on Thursday 21st April 2016 in the Church Hall commencing at 7.30pm. <b>Proposed by Cllr BH. Seconded by Cllr SW. Agreed</b></p> <p>g To agree the Agenda for the Annual Parish Meeting (issued under separate cover). <b>Proposed by Cllr BH. Seconded by Cllr JM. Agreed with addition of items for a) Parish Plan update, b) to allow organisations to share / promote forthcoming events c) date of next year's meeting. No requirement for approval of minutes of last meeting as already agreed at June 2015 PC meeting</b></p> <p>h To agree a response to the prospective purchasers of the quarry regarding their query concerning the nationwide Boxing Day flood. <b>Proposed by Cllr BH. Seconded by Cllr NS. Agreed that no flooding was recorded in that area on Boxing Day.</b></p>	

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	i To utilise NYCC for the future maintenance of the street lighting stock in accordance with its costed schedule (issued under separate cover). <a href="#">Proposed by Cllr BH. Seconded by Cllr JM. Agreed</a>	
8	Discussion Items	
	<p>a Action pertinent to raising awareness of the Annual Parish Meeting. <a href="#">To be advertised on the PC Notice Board, at the Post Office and through Neighbourhood Watch. Already advertised in Newsletter. Poster to create.</a></p> <p>b The date and time of this year's Annual Parish Council Meeting. <a href="#">To precede May ordinary meeting</a></p> <p>c Available options for proving grounds for possessory title over The Mount. <a href="#">To explore declarations from previous councillors / clerks, review of PC accounts, photographs of historical planting</a></p> <p>d Any action pertinent to the issue of the Queen's commemorative medal. <a href="#">To be subject to a free raffle at Annual Parish Meeting</a></p>	
9	Updates	
	<p>a Burial Committee. <a href="#">Eight free plots have been found following the 'rodding' investigation. A copy of the Clerk's Contract of Employment has now been received.</a></p> <p>b Community Association. <a href="#">Events scheduled include 'Party at the Pavilion', Beer Festival, Bonfire Night and TdY with accounts are in a healthy position.</a></p> <p>c A63 Traffic Calming. <a href="#">Vehicle activated sign is expected to be in place in April. Feedback from Newsletter awaited</a></p> <p>d A63/ Quarry land. <a href="#">Planning consideration period has been extended to 29 April. Contract has been signed by prospective purchasers awaiting decision to exchange.</a></p> <p>e Street Lighting Working Party. <a href="#">To meet before next meeting</a></p> <p>f Planting Working Party. <a href="#">Planting in TdY colours have been sourced and arrangements are in hand for planting.</a></p> <p>g MFPC/HPC liaison group. <a href="#">Nothing further</a></p> <p>h A63 school crossing patrol. <a href="#">No applicants to date</a></p> <p>i Oak Tree Farm. <a href="#">Nothing further</a></p> <p>j Damaged post and rail on the Mount. <a href="#">NYCC have stated that it has no responsibility for the matter of repair. Clerk to obtain reasoning behind statement.</a></p> <p>k Tour de Yorkshire. <a href="#">Several initiatives are being undertaken including an application to close Water Lane through to Hillam ringtree has been made to allow local fun events to take place over a limited period on the day the race passes through the villages.</a></p>	
10	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
11	Items For Next Meeting	
	a Items to be with Clerk before 12 <sup>th</sup> April for next meeting on 20 <sup>th</sup> October. <a href="#">Noted</a>	All

The meeting closed at 9.04pm