

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above named Parish will be held at the Church Hall, Church Lane on Wednesday 10 June at 7.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 3 June 2015

AGENDA

Item		Lead										
1	To receive apologies for absence											
2	To receive declarations of interest											
3	Confirmation of Minutes											
	<ul style="list-style-type: none"> a To confirm the Minutes of the Annual PC Meeting held on 13th May 2015 b To confirm the Minutes of the Ordinary Meeting held on 13th May 2015 c To confirm the Minutes of the Annual Parish Meeting held on 23th April 2015 											
4	To receive District Councillor(s) update	-										
5	Planning	Chair										
	1) To agree reconsultation responses to the following planning proposals: <ul style="list-style-type: none"> a Supplementary information received pursuant to proposed development, Orchard Haven, 122 Main Street, Monk Fryston b Listed Building Consent for the replacement of existing render with lime render, Prebendal House, 4 Prebendal Close, Monk Fryston 											
6	Finances	Clerk										
	<ul style="list-style-type: none"> a Authorised payments since last meeting: <ul style="list-style-type: none"> 1 Clerks SO salary payment 2 Selby Town Council (Xscape bus) - £50 (cheque 927) 3 Aon insurance - £412.72 (cheque 928) 4 OrangeTek (led lights) - £1224 (cheque 929) 5 Age UK - £50 (cheque 930) b Current Account <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Current Account as Statement to 18 May 2015</td> <td style="text-align: right;">£14162.73</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£5208.44</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£9344.09</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£389.80</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£00.00</td> </tr> </table> 	Current Account as Statement to 18 May 2015	£14162.73	Previous Balance	£5208.44	Cash received	£9344.09	Cheques issued and cleared	£389.80	Cheques not cleared	£00.00	
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	<p>Cash available when all cheques cleared £14162.73</p> <p>c Savings Account</p> <p>Savings Account balance £20794.59</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £15021.67</p> <p>Reclaimable VAT due (+) £595.13</p> <p>Total Commitments (-) / Income (+) (-) £14426.54</p> <p>e Cash Book</p> <p>Cash Book Balance at 1 June 2015 £14162.73</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of May was £3390.60 against a forecast of £4020.00. However the expenditure figure includes the £2500 transfer to the savings account.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a NYCC have begun the legal process to establish waiting restrictions (double yellow lines) on Lumby Lane between Deer Park Court and the A63</p> <p>b Confirmation is sought from Members that they have submitted both their Register of Interest Forms and Candidate Expenses Forms as required by law.</p> <p>c The contractor has been instructed to attend to two street lights on Water Lane reported as faulty.</p> <p>d A letter of complaint has been written to Npower about their inability to address the continuing issue of inappropriate invoices associated with electricity they describe as for 'Christmas lights' at an address that does not exist.</p> <p>e The vat to 31 March 2015 refund has been received from HMRC</p>	
8	Motions (<i>in bold italic</i>)	Various
	<p>a <i>To make payments in accordance with payments schedule</i> (issued under separate cover)</p> <p>b <i>To review the Internal Auditors Report</i> (issued under separate cover - the Internal Auditor has no comments to make regarding the financial records and accounts presented for audit and that the Receipts and Payments Accounts give a true and fair view of the finances of the PC for the Year ending 31 March 2015)</p> <p>c <i>To agree the Annual Return for 2014 / 2015</i> (draft completed form for agreement issued under separate cover)</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Cllr BH</p> <p style="text-align: center;">Cllr BH</p>

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Item		Lead
	d <i>To agree the Bank Reconciliation Statement and Annual Return Explanation of Variances</i> (issued under separate cover)	Cllr BH
	e <i>To hold future ordinary meetings on the first Wednesday of the month at 7.30pm in the Church Hall. Hall to be booked from 7.00pm .</i>	Cllr BH
	f <i>To obtain a new bank mandate to include all Members as authorised signatories</i>	Cllr BH
	g <i>To approve the draft of the Newsletter and expenditure of up to £100 on printing</i> (draft Newsletter issued under separate cover)	Cllr BH
	h <i>To replace the three concrete street lighting posts on Church Lane with led lights and 6m steel columns at an estimated cost of £3000</i>	Cllr BH
	i <i>To agree the Parish Council Logo</i> (details issued under separate cover)	Cllr BH
	j <i>To agree expenditure for summer planting of existing planters</i> (there is £300 in the budget for summer plants and planters)	Cllr SW
	k <i>To agree locations and planting for new planters</i> (budgeted for as above)	Cllr SW
9	Discussion Items	
	a Suitable locations for new litter bins (the Council has budgeted for two this year)	Cllr BH
	b To discuss and prioritise any potential capital projects for action in the event that appropriate funds become available in the future	Cllr BH
10	Updates	Various
	a Burial Committee	Cllr MJ
	b CEF	Cllr BH
	c Community Association.	Cllr NS
	d A63 Traffic Calming.	Cllr BH
	e Aero club noise and disturbance.	Cllr NS
	f A63/ Quarry land.	Clerk
	g Street Lighting Working Party.	Cllr BH
	h Planting Working Party.	Cllr SW
	i MFPC/HPC liaison group.	Cllr BH
	j A63 school crossing patrol.	Clerk
	k Oak Tree Farm	Clerk
11	Correspondence	
	POST IN	
	a S G Parkin invoices (4 no)	
	b NYCC leaflets re new service and activity programme for Tadcaster and Rural Selby Prevention Service	
	c Alan Petkus invoice for repair of fence	
	d Elmirst Parker re adverse possession of land at the Mount	
	e Glasdon unsolicited mail	
	f SLCC re leadership in action programme	
	g Yorkshire Bank statement	
	h SDC planning reconsultation re Orchard Haven, Monk Fryston	

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Item		Lead
	i NYCC Notice re yellow lines for Lumby Lane j SDC planning consultation re Prebendal House, 4 Prebendal Close, Monk Fyston k Age UK - letter of thanks for donation l NYCC Selby Area Committee notice of meeting and Agenda m M Walton Internal Auditors Report and Invoice n HMRC refund payment cheque POST OUT a Monk Fyston Parochial CC payment b YLCA Annual Membership payment c Fasprint Ltd payment d MF & H Community Association payment e Npower payment f Lumby Garden Centre payment g Selby Town Council Xscape bus donation h Aon Insurance Premium payment i Age UK donation j Npower re Christmas lights	
12	Items For Next Meeting	All
	a Items to be with Clerk before 27th June for next meeting on 1st July (subject to earlier agreement of date of meeting)	