

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 20th July 2016 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Nigel Spofforth (NS), Susan Scott (SS) and Robert Croft (RC).

Clerk; Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.30pm

Item		Action
1	Apologies for absence and to confirm acceptance of office by Robert Croft: Reasons for absence were accepted for Cllrs Woodhall and Johnson. Robert Croft has delivered his declaration of Acceptance of Office and Members Interest Form.	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 15th June 2016. Agreed by all present	Cllr BH
4	Planning	Chair
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Proposed 10m x 20m agricultural shed (amended plans), Land off Lowfield Road, Hillam. Agreed no change to previously recorded comments or observations</p> <p>b Planning and Listed Building Consent for proposed demolition of existing prefabricated double garage and construction of new double garage, work from home office with wc and pergola, 3 Malvern Mews, Monk Fryston. Agreed no comments or observations</p> <p>c Listed Building Consent for new opening in internal masonry wall and replacement of existing garage door with glazed timber window/screen, Wesley House, 2A Water Lane, Monk Fryston. Agreed to record concerns about the loss of garage space without alternative parking provision in what is a highly sensitive highway location.</p> <p>d Appeal re refusal for erection of polytunnel, siting of a storage container and siting of a portable classroom, Main Street, Monk Fryston. Agreed to record that it supports this application and would like to see it succeed because it would provide an additional amenity and educational facility, particularly for children in the locality, as well as ensuring that the site remains appropriately managed and in a tidy condition.</p> <p>2 An approval notice has been received for the four sponsorship signs etc, A162/Lumby Lane Roundabout. Noted</p>	
5	Finances	Clerk
	<p>a Authorised payments since last meeting:</p> <p>1. Clerks SO salary payment</p> <p>2. Selby Town Council £50 (cheque 985)</p> <p>3. HMRC £161.80 (cheque 986)</p>	

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	<p>b Current Account</p> <p>Current Account as Statement to 1 July 2016 £11994.34</p> <p>Previous Balance £16536.26</p> <p>Cash received £00.00</p> <p>Cheques issued and cleared £4541.92</p> <p>Cheques not cleared £231.80</p> <p>Cash available when all cheques cleared £11762.54</p> <p>c Savings Account</p> <p>Savings Account balance after July interest as verified in meeting £14778.18</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £8199.76</p> <p>Creditors as set out in Balance Sheet schedule (+) £827.36</p> <p>Total Commitments (-) / Income (+) (-) £7372.40</p> <p>e Cash Book</p> <p>Cash Book Balance at 11 July 2016 as verified by Chairman £11762.54</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of April was £6383.71 against a forecast of £6570.00.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
6	Clerks Update	
	<p>a The contract for the purchase of the quarry land has been deemed satisfactory by the buyer. The Unconditional Date accounting for the period for Judicial Review will therefore be 4 August and the buyer's deposit (10%) will therefore be required by 11 August. A response is still awaited from the buyer on the matter of the PC's assessment of the amount of the deduction from the sale price.</p> <p>b The post for the fence by the church has been cast pending erection.</p> <p>c Leads provided by SDC and YLCA are being followed up in connection with sourcing investment advice</p> <p>d All the purchased items associated with the Cheeky Monkeys grant are now to hand. Cllr BH to hand them to them at their September meeting</p> <p>e NYCC has written to say that it has no responsibility to repair the footpath between Church Lane and the Community Centre as it is a private path. (Concluded that action by the PC to be subject to a motion at the next meeting).</p> <p>f NYCC has informed the PC that the proposed parking restrictions on Lumby Lane have been approved by NYCC and the actual lining and signs should be in place late 2016.</p>	

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	<p>g Instructions for the clearance of the footpath behind the school with cost to be shared with Hillam on a 50/50 basis have been held pending following a request to so do from Hillam PC.</p> <p>h NYCC have scheduled the street light inspection for completion before the end of July</p> <p>i Details of the Xscape bus provision have been posted on the Notice Board and circulated through Neighbourhood Watch</p> <p>j The street light account with NYCC is now up to date</p>	
7	Resolutions	
	<p>a To make payments in accordance with payments schedule. Proposed by Cllr BH. Seconded by Cllr SS. Agreed</p> <p>b To form a working party to recommend proposals for bus shelters and benches in the village and to nominate members. Cllr BH proposed that Cllrs MJ, NS and RC comprise the working party. Seconded by Cllr RC. Agreed</p> <p>c To enter into the licence for 'Triangle' subject to NYCC providing a satisfactory survey of the trees. Proposed by Cllr BH. Seconded by Cllr SS. Agreed.</p> <p>d To consider the application for a grant received from St Wilfrid's Church and to determine an appropriate award (application issued under separate cover). Proposed by Cllr BH that the PC makes an award of £250. Seconded by Cllr NS. Agreed.</p> <p>e To consider the application for a grant received from 1st Monk Fryston & Hillam Beaver Colony and to determine an appropriate award (application issued under separate cover). Proposed by Cllr BH that the itemised goods in the application should be purchased by the PC and gifted to them. Seconded by Cllr NS. Agreed.</p> <p>f To agree joint burial committee website requirements for transparency. Deferred pending receipt of proposals.</p>	
8	Discussion Items	
	<p>a South Milford PC fly tipping initiative (SMPC email refers). Clerk to arrange for South Milford PC to contact Cllr BH</p>	
9	Updates	
	<p>a Burial Committee. Nothing further</p> <p>b Community Association. Preparations are ongoing for the Beer Festival and the bonfire event. The open gardens event has been cancelled. The Thursday cafe is no longer operating.</p> <p>c A63 Traffic Calming. Nothing further</p> <p>f Planting Working Party. Compliments expressed on the attractiveness of the planting.</p> <p>g MFPC/HPC liaison group. Nothing further</p> <p>h A63 school crossing patrol. Nothing further</p> <p>i Oak Tree Farm. Nothing further</p>	
10	Correspondence	
	<p>a Schedule of post received and issued since the last meeting. No aspects raised</p>	
11	Items For Next Meeting	
	<p>a Items to be with Clerk before 9th August for next meeting on 17th August. Noted. Apologies for absence offered in advance from Cllr NS</p>	All

The meeting closed at 8.49pm