

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above named Parish will be held at the Church Hall, Church Lane on Wednesday 20 February 2019 at 7.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 14th February 2019

AGENDA

Item		Lead
1	To receive apologies for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Ordinary Meeting held on 16th January 2018	
4	To receive District Councillor's update	-
5	Planning	Chair
	1) To agree consultation responses to the following planning proposals: a Proposed change of use from storage and distribution back to previous use of agriculture, Garden Best Buys Ltd, Oak Tree Farm, Fryston Common Lane 2) Decision Notices received a Retrospective application for erection of double gates, fencing and shed within boundaries at 3 Youngs Court, Monk Fryston - granted b Application for consent to fell 3no Leylandii (T1, T2 & T3) and various fruit trees to be planted as replacement within the conservation area at Honeysuckle Cottage, 126 Main Street, Monk Fryston - granted 3) Information received apropos previous consultation response a Further information received in connection with the retrospective application for installation of tennis court, 118 Main Street, Monk Fryston (details issued under separate cover)	
6	Finances	Clerk
	a Authorised payments since last meeting: 1 Clerks SO salary payment b Current Account Current Account as Statement to 1 February 2019 £13835.76 Previous Balance £15072.41 Cash received £00.00	

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Item		Lead
	<p>Cheques issued and cleared £1,236.65</p> <p>Cheques not cleared £00.00</p> <p>Cash available when all cheques cleared £13835.76</p> <p>c Yorkshire Bank Savings Account</p> <p>Savings Account balance after January 2019 interest (£53) £113,015.30</p> <p>d Skipton BS Account</p> <p>Account balance £71044.25</p> <p>e Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £11149.13</p> <p>Creditors (+) £2218.58</p> <p>Total Commitments (-) / Income (+) (-) £8930.75</p> <p>f Cash Book</p> <p>Cash Book Balance at 11 February 2019 £13835.76</p> <p>g Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>h Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of June was £19345.36 against a forecast of £27040. The forecast includes £5500 for the new bus shelters.</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a Confirmation is awaited from NYCC that it would not object should the PC seek to obtain planning permission to place banners and advertisements both on the gate at the Triangle and at the School.</p> <p>b Work has started on the Sherburn S2 industrial development. The District Councillor is endeavouring to establish when the consequential work to Battersby's Roundabout will be carried out.</p> <p>c An archived letter from NYCC in 1978 has been discovered asserting that the railings immediately in front of The Crown were the responsibility of the Department of Transport (ie the highway authority at that time).</p> <p>d The felling of the trees at 99 Main Street is being investigated by SDC</p>	
8	Motions <i>(in bold italic)</i>	Various
	<p>a <i>To make payments in accordance with payments schedule</i> (issued under separate cover)</p> <p>b <i>Parish Council to use SharePoint for parish council intranet. And agrees that Chairman and Clerk to set up and present to the March Meeting. Annual total expenditure to be £400. Initial set up expenditure to be £100.</i></p>	Clerk Cllr BH

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Item		Lead
	<p>c <i>To consider the PC's draft Financial Strategy Statement (issued under separate cover) and to agree appropriate action.</i> The strategy is required under section 15(1)(a) of the Local Government Act 2003. (https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/320206/1501971.pdf refers)</p>	Cllr BH
	<p>d <i>To transfer £70k from the YB Savings Account to a Nationwide 95 day Business Saver Account and agree signatories.</i></p>	Cllr BH
	<p>e <i>To appoint a replacement trustee for the Skipton Building Society Account.</i></p>	Cllr BH
	<p>f <i>To obtain costs for environmental monitoring surveying along Main Street. To include vibration and pollution monitoring of traffic.</i> This to be reported back to the next meeting.</p>	Cllr BH
	<p>g <i>To appoint Malcolm Walton as the internal auditor for 2018.19 accounts</i></p>	Cllr BH
	<p>h <i>To make representations to NYCC for the footpath on the A162 at Battersby's roundabout to be linked to the footpath from South Milford.</i> The footpath from South Milford stops at Cass Lane, the first turning on the left after the roundabout.</p>	Cllr BH
	<p>i <i>To agree that the Parish Council should have a representative on the newly founded Monk Fryston Safer Roads Partnership group and if so, appoint a representative.</i></p>	Cllr BH
	<p>j <i>To agree issue of Newsletter in March to include Safer Roads Partnership, conservation area, local elections May 2019, community centre update. Draft to be circulated prior to printing. Total agreed costs not to exceed £200</i></p>	Cllr BH
	<p>k <i>To identify any items requiring repair and / or maintenance and to agree action.</i></p>	Cllr BH
	<p>l <i>To agree to remove and replace planter at the Hall cost not to exceed £150</i></p>	Cllr BH
	<p>m <i>To agree to remove damaged square planters on the A63 local to The Meadows at a cost not to exceed £50</i></p>	Cllr BH
9	Discussion Items	
	<p>a Action pertinent to the electricity supply for the Christmas tree lights at Chestnut Green (it is estimated that the cost next year using the current pre-payment option will be circa £110).</p>	Cllr BH
	<p>b Report of parking issues at Deer Park Court</p>	Cllr BH
	<p>c The new brown ew tourist signs on the A63 at the Butts Lane junction</p>	Cllr BH
10	Updates	Various
	<p>a Burial Committee.</p>	Cllr SS
	<p>b Community Association.</p>	Cllr NS
	<p>c Pedestrian Highway Safety</p>	Cllr BH
	<p>d Village Decoration</p>	Cllr BH
	<p>e MFPC/HPC liaison group.</p>	Cllr SS
	<p>f New bank accounts</p>	Cllr BH
	<p>g Lumby Lane cycle / footway initiative</p>	Cllr MJ

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Item		Lead
	h Footpath adjacent to Community Centre. i NYCC meeting re Battersby's roundabout alterations. j Footpath working party	Cllr BH Clerk Cllr SW
11	Correspondence	
	<p style="text-align: center;">POST IN</p> a SDC planning consultation re. Oak Tree Farm, Fryston Common Lane b Yorkshire Bank Statement c HMRC Employee paye payment book d Lumby Garden Centre invoice <p style="text-align: center;">POST OUT</p> a S G Parkin Landscapes payment	
12	Items For Next Meeting	All
	a Items to be with Clerk before 12th March for next meeting on 20th March	

SCHEDULE OF PAYMENTS		Meeting 20 February 2019			
Payee	Invoice No	Amount	Vat	Item	Cheque
Lumby Garden Centre	n/a	1771.93	incl	planting and associated services	1121
Total		£1,771.93			

DRAFT MONK FRYSTON PARISH COUNCIL FINANCIAL INVESTMENT STRATEGY STATEMENT
The Strategy is prepared pursuant to section 15(1)(a) of the Local Government Act 2003

OUTLOOK

Currently there are no indicators for the financial years commencing on or after 1 April 2019 and beyond that will create a need to access investments other than those for current everyday purposes.

STRATEGY

1. For maximum security funds are to be deposited only with FSCS protected providers
2. To offset the effects of inflation funds are to be allocated to give reasonable returns commensurate with the need for access.
3. The terms and amounts of the allocations being:-

Band A) for current everyday purposes circa £20K

Band B) short term ready access circa £40K

Band C) medium term 3 month access circa £70K and

Band D) long term > 3 months access circa £70K.

Specific accounts dependant on interest rate at time of opening and as agreed by Council.
4. To review the strategy on a minimum 12 monthly basis or when there has been a significant drawdown from current and short term ready access accounts.

STATEMENT

The Council has circa £ 13K in its Yorkshire Bank Current Account with a Precept of circa £9.5K due towards the end of April 2018, circa £113K in its Yorkshire Bank Savings Account and £70K in its fixed rate 3 year investment with Skipton Building Society.

FSCS protection covers accounts with individual providers up to a maximum of £85K.