

# Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 16<sup>th</sup> December 2015 at the Church Hall, Church Lane

Present: Cllrs Bill Holmes (BH), Mark Johnson (MJ), Nigel Spofforth (NS),

Clerk: Philip Scott

The Chairman Cllr Holmes opened the meeting at 7.45pm

Item		Action
1	Apologies for absence: <a href="#">Reasons for absence were accepted for Cllrs Mountain and Woodhall. The Chairman sadly recorded the passing away of Cllr Carol Mackman. Carol had provided a wealth of experience and understanding to both the District Council and latterly the Parish Council. In recognition it was agreed that a donation of £50 would be made to the charity of the family's choice.</a>	
2	Declarations of interest: <a href="#">None declared</a>	
3	To confirm the minutes of the meeting held on 18 November 2015. <a href="#">Confirmation proposed by Cllr BH. Seconded by Cllr NS. Agreed.</a>	
4	To receive District Councillor(s) update <a href="#">Apologies were received from Cllr Mackman</a>	
5	Planning	Chair
1	To agree consultation responses to the following planning proposals:	
a	Detailed application for the construction of an equestrian store and tack room and the relocation of existing stable block at Fryston Lodge Farmhouse, Selby Road, Monk Fryston <a href="#">Agreed no comments or observations</a>	
b	Proposed 2No. dormer windows to new study, Brecks Farm Selby Road Monk Fryston. <a href="#">Agreed no comments or observations</a>	
2	To agree a response to the NYCC Minerals and Waste Joint Plan – Preferred Options Consultation. <a href="#">Cllr MJ to review Joint Plan and to report back if any parish involvement. Clerk to apply for extension of consultation period accordingly.</a>	
3	To agree comments to the Planning Inspectorate re the appeal against the issue of an enforcement notice concerning the stationing of residential caravans at a site on the west side of Rawfield Lane, Monk Fryston. The alleged previous presence of caravans on the site and their residential use forms the basis of the appeal. <a href="#">A response to be made based upon three separate time-record illustrations from Google Earth.</a>	
4	An approval notice has been received for the erection of a two storey side extension, Woodville, Austfield Lane, Hillam. <a href="#">Noted</a>	
5	The retrospective application for a garden shed/buttruss at 55 The Stables, Main Street, Monk Fryston has been refused. <a href="#">Noted</a>	
6	Finances	Clerk
a	Authorised payments since last meeting:	
1.	<a href="#">Clerks SO salary payment</a>	

b **Current Account**

Current Account as Statement to 1 <sup>st</sup> December 2015	£13,711.15
Previous Balance	£8,688.13
Cash received	£6,463.86
Cheques issued and cleared	£1440.84
Cheques not cleared	£276.20
Cash available when all cheques cleared	£13,434.95

c **Savings Account**

Savings Account balance after July 2015 interest	£14,761.16
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d **Future Commitments / Income**

Liabilities as set out in Balance Sheet schedule	(-) £12,713.53
Creditors as set out in Balance Sheet schedule	(+) £1693.97
Total Commitments (-) / Income (+)	(-) £11,019.56

e **Cash Book**

Cash Book Balance at 4 December 2015	£13,434.95
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f **Current Account / Cash Book Reconciliation**

The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)

g **Expenditure / Budget comparison**

The comparative expenditure through to the end of November was £15,556.23 against a forecast of £15,200.

h **Audit Control**

Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. **Confirmed**

## 7 Clerks Update

- a The 'Transparency' fund grant application has been submitted.
- b The order for the two litter bins has been placed with SDC with installation expected in February.

## 8 Resolutions

- a to make payments in accordance with payments schedule. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
- b To co-opt member(s) to fill vacant seats on the Council. **Motion suspended to next meeting**
- c To agree a budget of £19,070 for the 2016/2017 financial year. **Budget as Appendix A proposed by Cllr BH. Seconded by Cllr MJ. Agreed**
- d To agree a Precept of £19,000 for the 2016/2017 financial year (an increase of 82p per household (2%)). **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
- e To agree attendees to SDC infrastructure levy presentation. **Proposed by Cllr BH that he and Clerk attend. Seconded by Cllr MJ. Agreed**
- f To request that the application 2015/0461/FUL for the development on the quarry land is determined by SDC Planning Committee should it not be possible for it to be approved

- under delegated powers. [Proposed by Cllr BH. Seconded by Cllr MJ. Agreed](#)
- g To delegate responsibility to the Clerk to select an alternative type of bench to replace the damaged one at the top of Mill Close because the one previously selected is no longer being manufactured. [Proposed by Cllr BH. Seconded by Cllr NS. Agreed](#)
- h To replace the damaged grit bin on Ingethorpe Lane with the redundant one on Lumby Lane. [Proposed by Cllr BH. Seconded by Cllr MJ.](#)
- 9 Discussion Items
- a Grass cutting. [An initiative based on a costed paper prepared by Hillam PC to facilitate grass cutting over the two parishes in house by purchasing mowing equipment and employing staff was discussed. Although the paper suggested potential savings could arise it was concluded that issues of responsibility, reliability and practicality along with the effect on the PC's ability to provide other landscape maintenance services outweighed the benefits.](#)
- 10 Updates
- a Burial Committee. [A new clerk has been appointed.](#)
- b CEF. [Nothing further](#)
- c Community Association. [Nothing further](#)
- d A63 Traffic Calming. [The VAS on the west side of the village now seemed to be working properly](#)
- e A63/ Quarry land. [Nothing further](#)
- f Street Lighting Working Party. [Nothing further](#)
- g Planting Working Party. [Nothing further](#)
- h MFPC/HPC liaison group. [Nothing further](#)
- i A63 school crossing patrol. [Nothing further](#)
- j Oak Tree Farm. [Nothing further](#)
- 11 Correspondence
- a Schedule of post received and issued since the last meeting. [No aspects raised](#)
- 12 Items For Next Meeting
- a Items to be with Clerk before 13<sup>th</sup> January 2016 for next meeting on 20<sup>th</sup> January. [Noted](#) All

The meeting closed at 9pm

Item	
<b>Definite Fixed Costs</b>	<b>£8,600</b>
Clerks Salary	£3,300
Clerk Use of Facilities	£250
Clerk National Insurance	£0
Statutory Insurance	£450
Burial Committee	£1,200
Internal and external Audits	£200
Grass Cutting	£2,600
Electricity for lighting	£600
<b>Definite Variable Costs</b>	<b>£1,230</b>
Lighting repairs	£500
Office Running Expenses	£250
Room Hire	£200
Councillor expenses	£180
Winter Gritsand	£100
<b>Optional Costs</b>	<b>£9,240</b>
Grants	£1,500
Planting Group Winter plants	£100
Renewal of street lights	£4,000
Summer plants and planters 2016	£900
Xmas Trees	£240
Rights of way footpath leaflet	£75
Knotweed treatment	£175
2no. Litter bins	£600
Training and Prof Memberships	£400
Electrical inspection of streetlights	£250
VAS hire	£1,000
<b>Total</b>	<b>£19,070</b>