

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 19th August 2015 at the Church Hall, Church Lane

Present: Cllrs Bil Holmes (BH), Mark Johnson (MJ), Nigel Spofforth (NS),
Susan Woodhall (SW), Carol Mackman (CM).

Mr John Mackman (District Councillor).

Clerk; Philip Scott and two members of the public (part of meeting only)

The Chairman Cllr Holmes opened the meeting at 7.30pm

The District Councillor left the meeting at 7.49pm.

Item	Action
1	Apologies for absence: None necessary
2	Declarations of interest: Cllr BH declared an interest in item 9c
3	To confirm the minutes of the meeting held on 15th July 2015. Agreed by all present with an amendment to minute 8g to record that payment would be made subject to receipt of invoices as they fall due from the Community Association.
4	To receive District Councillor(s) update The 'Leisure Village' next to the new Leisure Centre is on site due for completion in July 2016. The focused engagement on 'Plan Selby' is substantially complete after wide consultation. There is a surgery for Monk Fryston during w/c 24 August. The Community Infrastructure Levy (CIL) has established set charges for different usages. Monies raised will be used for infrastructure purposes. The inspector's conclusions are expected at the end of September. The Core Strategy legal challenge will be heard at the Court of Appeal in October. Devolution debates are occurring across Yorkshire with a September 4 deadline. Leeds East Airport has been granted permission for use for filmmaking. Connections to European destinations are in the pipeline for Spring 2016 along with substantial 'events'. Round table discussions of emerging traffic related issues are being sought with Leeds City Council, NYCC and SDC concerning the impact of this and other developments in the pipeline on the A1/A63 and the A63/A162 accessways.
5	Planning Chair
1	To agree consultation responses to the following planning proposals:
a	Erection of single storey 4 vehicle garage block to rear of existing farmhouse, Oak Tree Farmhouse, Fryston Common Lane, Monk Fryston . Agreed that:- the Council is not opposed to the principle of the development. However the proposal is disproportionately large for the purpose intended, sited too far from the dwelling and is another substantial independent building, the addition of which is not in keeping with the character of the countryside setting. The development constitutes a further example of planning creep in this countryside location. The Council would prefer to see either a smaller building attached to the dwelling or an independent open-sided structure in a design that is more conducive to the farm setting.

- 2 Approval notices have been received for the following proposals
- a Proposed garage extension and second floor bedroom, 11 The Meadows.
 - b Revised planning application for the Relocation of a new stable block and outdoor menage to existing paddock area, The Park, Deer Park Court, Monk Fryston
 - c Proposed detached oak framed garage block, Fryston Grange, Fryston Common Lane.
- 3 SDC have requested that the unauthorised structure in the garden of 55 Main Street, Monk Fryston be subjected to either a planning application or removal by the owner.

6 Finances

Clerk

- a Authorised payments since last meeting:
- 1. Clerks SO salary payment
- b **Current Account**
- | | |
|--|-----------|
| Current Account as Statement to 17 July 2015 | £10288.52 |
| Previous Balance | £12827.64 |
| Cash received | £0.00 |
| Cheques issued and cleared | £2539.12 |
| Cheques not cleared | £813.18 |
| Cash available when all cheques cleared | £9500.34 |
- c **Savings Account**
- | | |
|---|-----------|
| Savings Account balance after July 2015 interest of £9.64 | £20809.21 |
|---|-----------|
- d **Future Commitments / Income**
- | | |
|--|---------------|
| Liabilities as set out in Balance Sheet schedule | (-) £15480.92 |
| Reclaimable VAT due | (+) £160.59 |
| Total Commitments (-) / Income (+) | (-) £15320.33 |
- e **Cash Book**
- | | |
|------------------------------------|----------|
| Cash Book Balance at 8 August 2015 | £9500.34 |
|------------------------------------|----------|
- f **Current Account / Cash Book Reconciliation**
- The 'Cash available when all cheques cleared' (b above) does not reconcile with the 'Cash Book balance when all cheques cleared' (e above) because of an overpayment to SG Parkin of £25 on cheque 831. This will be rectified when the next payment to them is made.
- g **Expenditure / Budget comparison**
- The comparative expenditure through to the end of June was £7982.52 against a forecast of £6570. Expenditure includes a £2500 transfer to savings account
- h **Audit Control**
- Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. **Confirmed**

7 Clerks Update

- a Two vacancies now exist on the Council following the resignation of Cllr Danby. The existence of the vacancies is being statutorily advertised by SDC.
- b A refund of £4.98 has been issued by the PC's insurer to cover the recalculated (i.e. reduced) premium. This has been deposited in the savings account.

- c The finalisation of the draft contract for the sale of the quarry land is being frustrated by changes in planning policy concerning developer contributions for affordable housing and open space provision.
- d Because of the number of alleged illegal banner advertisements on display in the village SDC have written to the PC informing it that appropriate planning consent has to be obtained for the erection of banners and that enforcement action, which can include prosecution, will be considered if this requirement is not satisfied.
- e S G Parkin Landscapes has been instructed to proceed with the cutting of the grass formerly carried out by NYCC on a five times a year basis. An invoice has been submitted to NYCC for its contribution to the cost.
- f A small amount of knotweed remains in the quarry plot adjacent to the A63. This means that the commencement of the two year guarantee period has had to be postponed until after a respray next year. The cost of the respray will be additional to the original quotation.
- g All the equipment included in the grant to the Youth Club has been purchased and handed over.

8 Resolutions

- a to make payments in accordance with payments schedule **Proposed by Cllr BH. Seconded by Cllr CM. Agreed**
- b Possible Developer Contribution for Recreational Open Space. In response to request from SDC to determine any requirement for an Open Space Contribution for either new provision in the Parish or enhancement of existing provision in the Parish. To detail where any monies would be spent if there is a requirement. **Proposed by Cllr BH that there will be a requirement for a contribution towards open space provision in the parish. The 'Village Plan', originally produced in 2008/9, is in the process of being reviewed through another wide reaching consultation. This process will identify a range of options for open space provision capable of benefitting from a financial contribution along with details of how the money would be spent. Seconded by Cllr CM. Agreed**
- c Banners on the Triangle
 - a) To seek permission from NYCC for the display of temporary banners. Banners to be displayed subject to a grant of a licence from the PC. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
 - b) To seek planning consent for the display of temporary banners to an agreed format. **Proposed by Cllr BH. Seconded by Cllr NS. Agreed**
- d To make a payment of £50 to Selby Dial following their request for a donation. **Proposed by Cllr BH. Seconded by Cllr SW. Agreed**

9 Discussion Items

- a How the PC's policy on illegal fly posting around the village can be adapted to provide a uniform approach to the removal of unauthorised postings in the future. **To be subject to a motion at the next meeting.**

- b How to address SDC's request for the PC to consider SDC's current assessment for potential growth in Monk Fryston (and Hillam). [Cllr BH and possibly Cllr CM to attend SDC workshop arranged for 26 August.](#)
 - c The request from two residents for the PC to include the grass in the play area in the centre of Deer Park Court on its grass cutting schedule. [After discussion and with support expressed by a number of Councillors it was concluded that a proposal would be put to the next meeting. Clerk to obtain details of cost implications](#)
 - d Holding a group discussion with neighbouring PC's Hillam, South Milford and Hambleton to explore possible actions regarding the increase of heavy traffic flow and the impact of such on these villages. [Cllr SW to approach other PC's to seek their views.](#)
- 10 Updates
- a Burial Committee. [Nothing further](#)
 - b CEF. [Nothing further](#)
 - c Community Association. [Thanks have been expressed by the Youth Club for the donation of the equipment.](#)
 - d A63 Traffic Calming. [NYCC has said that the remaining works will be completed during the latter half of September and that the contractors will be asked to attend to the erratically performing VAS signs](#)
 - e A63/ Quarry land. [SDC have confirmed to the prospective purchasers that there will have to be a financial contribution for open space and affordable housing provision. A viability appraisal will therefore be necessary. Preliminary results from the site investigation indicate that there will be abnormal but manageable costs associated with the foundations and the protection of the quarry face. The effect on the proposed development of noise from the railway is the subject of an assessment.](#)
 - f Street Lighting Working Party. [The new led lights in Church Lane have been installed and are currently awaiting connection. The new led lanterns previously ordered direct from the manufacturers \(due for delivery before the end of the month\) are to be used to replace the faulty ones on Water Lane.](#)
 - g Planting Working Party. [To convene in September](#)
 - h MFPC/HPC liaison group. [Meeting next Tuesday](#)
 - i A63 school crossing patrol. [Nothing further](#)
 - j Oak Tree Farm. [Nothing further](#)
- 11 Correspondence
- a Schedule of post received and issued since the last meeting. [No aspects raised](#)
- 12 Items For Next Meeting
- a Items to be with Clerk before 9th October for next meeting on 16th October. [Noted](#)

All

The meeting closed at 9.07pm