

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 14th October 2014 at the Community Centre Old Vicarage Lane

Present: Cllrs John Mountain, Mark Johnson (MJ), Philip Brook (PB), Nigel Spofforth (NS), Susan Woodhall (SW),
Mrs Carol Mackman (District Councillor),

Clerk; Philip Scott

The Chairman Cllr Mountain opened the meeting at 7.30pm

The District Councillor arrived at 8.05pm and left the meeting at 8.20pm.

Item		Action
1	Apologies for absence: Reasons for absence were accepted for Cllrs Holmes and McWhirter	
2	Declarations of interest: None declared	
3	To confirm the minutes of the meeting held on 9 th September 2014. Agreed by all present	
4	To receive District Councillor(s) update SDC have not validated the new planning application for the Hllam traveller's site and it is now the subject of enforcement action. The Community Infrastructure Levy consultation has now ended and a conclusion is expected early 2015. The work on the A63 gateways projects for the two roundabouts is due to start on site shortly. A topping out ceremony has taken place at the leisure centre.	
5	Planning	Chair
1	To agree consultation responses to the following planning proposals:	
a	Proposed erection of new stable block and creation of outdoor menage to existing paddock area, The Park, Deer Park Court, Monk Fryston. Agreed no comments or observations to make with regard to the application other than 1) to request that any floodlighting scheme does not impact adversely on the adjacent housing and 2) to request that appropriate landscaping be included to mitigate the visual impact of the development area on the same properties.	
2	An approval notice has been received for proposed pruning of Blue Cedar Tree(T1) covered by TPO 1/2006, Potton House, 1 Ingthorpe Lane, Monk Fryston. Noted The application at the same property for the erection of carport under the canopy of a TPO protected tree including replacing existing 1.2m high boundary fence with 2m high fence or shrub/hedging to protect streetscene has been refused. Noted	
6	Finances	Clerk
a	Authorised payments since last meeting:	
1.	Clerks SO salary payment	
b	Current Account	
	Current Account as Statement to 18 September 2014	£5465.84
	Previous Balance	£6472.38
	Cash received	£00.00

Cheques issued and cleared	£1721.48
Cheques not cleared	£379.00
Cash available when all cheques cleared	£5086.84

c Savings Account

Savings Account balance after July 2014 interest	£16,536.36
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d Future Commitments / Income

Liabilities as set out in Balance Sheet schedule	(-) £3888.00
Reclaimable VAT due	(+) £399.48
Extension of licence for bridge repairs	(+) £2500.00
Total Commitments (-) / Income (+)	(-) £988.52

e Cash Book

Cash Book Balance at 4 October 2014	£5,086.84
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f Current Account / Cash Book Reconciliation

The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)

g Expenditure / Budget comparison

The comparative expenditure through to the end of September was £6,276.58 against a forecast of £13,419.50.

i Audit Control

Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. **Confirmed**

j Annual Return

The Annual Return has been deemed by the external auditor to be in accordance with proper practices with no matters needing to be drawn to the attention of the Council.

7 Clerks Update

- a A remittance advice note has been received from SDC for the second half of the precept.
- b The stone removal from the quarry land has been completed. Seeding is two thirds complete with more seed awaited from Network Rail for the remainder. Network Rail have planted the line of hawthorne saplings on the bund fronting the railway line
- c SDC have been requested to take over the responsibility for the maintenance of St Wilfrid's church graveyard in accordance with the legislation.

8 Resolutions

- a to make payments in accordance with payments schedule. **Proposed by Cllr JM Seconded by Cllr MJ. Agreed**
- b to agree the terms and timetable of the letter received from Gregory Projects (Residential) Ltd (GP(R)L) (subject to amendments currently being sought in order to protect the PC's land value and its long established minimum price) pursuant to the sale to them of the quarry land. **Proposed by Cllr MJ. Seconded by Cllr PB. Agreed on the basis that the amendments being sought relate to a) the undertaking made by GP(R)L email of 9 October 2014 to agree allowances regarding Affordable Housing, Education and POS payments**

and b) agreeing the basis of the 'normal costs' over and above which any consequences of abnormal ground conditions will be assessed.

- c to form a working party of three Cllrs for the purpose of liaising with the Elmhirst Parker in order to respond to the Heads of Terms document referred to in the timetable in the GP(R)L letter and to nominate the respective Councillors. [Proposed by Cllr MJ. Seconded by Cllr JM. Agreed. Cllrs MJ, BH and PB nominated](#)
- d to delegate to the Clerk the responsibility for agreeing the finalised Heads of Terms document referred to item 8c. [Proposed by Cllr MJ. Seconded by Cllr SW. Agreed.](#)
- e to defer the Clerks appraisal until February 2015. [Proposed by Cllr JM. Seconded by Cllr SW. Agreed.](#)
- f to make a donation of £50 to Selby Dial. [Proposed by Cllr JM. Seconded by Cllr PB. Agreed.](#)
- g to agree the content of the next issue of the Newsletter and expenditure of up to £150 on printing. [Proposed by Cllr SW. Seconded by Cllr MJ. Agreed.](#)
- h the PC does not have sufficient requirement to enter into a joint venture appointment of odd job person in conjunction with St Wilfrid's. [Proposed by Cllr JM. Seconded by Cllr SW. Agreed.](#)
- i to erect a 2m high chain link fence along the Lumby Hill frontage of the PC land from the common boundary with 50 Lumby Hill to the start of the footpath leading to Chestnut Green and to obtain any necessary statutory approvals for same prior to erection. [Motion deferred to next meeting to enable further consultation with adjoining owner.](#)
- j amended motion to make a grant of £100 to Monk Fryston Guides following their letter of request. [Proposed by Cllr JM. Seconded by Cllr SW. Agreed.](#)

9 Discussion Items

- a budgeted and actual expenditure over the first six months of the financial year. [The reasons for the circa £7500 difference in expenditure and budget was noted as being due primarily to committed but un-invoiced costs \(lighting replacement and grants\) totalling £5500 together with an as yet uncommitted £750 budget for street lighting inspection.](#)
- b potential budget items for 2015/2016 and the need have an extraordinary meeting dedicated to agreeing next year's budget. [The consensus was that the budget should be addressed at a normal meeting with the agenda dedicated to budget and essential business only.](#)

10 Updates

- a Burial Board. [The three PC's are to be presented with the basis of the Committee's constitutional and employment terms of reference once finalised](#)
- b Community Association. [Bonfire Night arrangements are ongoing](#)
- c A63 Traffic Calming. [NYCC have reported that the white lining replacement is being carried out over two nights commencing 20 October and that the traffic calming works are to be commenced on 29 October 2014](#)
- d Aero club noise and disturbance. [Nothing further](#)
- e A63/ Quarry land. [Nothing further](#)

Item		Action
f	Street Lighting Working Party. NYCC have been instructed to proceed with replacements using led fittings	
g	Planting Working Party. Nothing further	
h	MFPC/HPC liaison group. Nothing further	
i	Parking issues around school. A warden is being utilised to help alleviate parking problems	
j	A63 school crossing patrol. NYCC has not received any applications to date. A new closure date for applications has been set for 9 November.	
k	Oak Tree Farm. The applicants highway improvement scheme has been approved by SDC	
l	Meeting re Ingthorpe Lane / Lumby Lane problems. NYCC proposals are being progressed in advance of a consultation exercise. Clerk requested to ask for them to extend any restrictions on parking to include the highway to the north east of Deer Park Court.	Clerk
11	Correspondence	
a	Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
a	Items to be with Clerk before 4 th November for next meeting on 11th November. Noted	All

The meeting closed at 8.56pm