

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 8th July 2014 at the Community Centre Old Vicarage Lane

Present: Cllrs John Mountain (JM), Bill Holmes (BH), Nigel Spofforth (NS), Philip Brook (PB), Susan Woodhall (SW), Shona McWhirter (SM), Mark Johnson (MJ),
Mr John Mackman (District Councillor), Mrs Carol Mackman (District Councillor),
Clerk; Philip Scott

The Chairman Cllr Mountain opened the meeting at 7.35pm

Cllrs J & C Mackman left the meeting at 8.35pm.

A request from the District Councillors for items 8h, k, l and m and 10c, d, g and l to be brought forward on the agenda to allow their participation was accepted by the Chairman.

Item		Action
1	Apologies for absence: All present	
2	Declarations of interest: Cllrs BH and PB recorded their respective residential proximities to the subject matter of item 8c	
3	a) To confirm the Minutes of the Ordinary Meeting held on 10th June 2014. Proposed by Cllr BH. Seconded by Cllr PB. Agreed b) To confirm the Minutes of the Extraordinary Meeting held on 23rd June 2014. Proposed by Cllr MJ. Seconded by Cllr SM. Agreed	
4	To receive District Councillor(s) update	
	There is no change to the standing of the various windfarm applications. An appeal has been lodged against the refusal of the Towton travellers site application. Discussions on the purchase of the Burn airfield site continue. The Site Allocations Plan is expected to be finalised by the end of 2014. Enforcement Officers are following up the Oak Tree Farm issues. Means of improving the delivery of more housing is under discussion with agents and developers. The authorities associated with the fire at Gascoigne Wood are investigating breaches of the conditions of the Environmental Management System. They are also taking enforcement action against the owners to carry out remediation of the site. The cause of the fire is thought to be accidental self-combustion arising from within the fire stock.	
5	Planning	Chair
	1 To agree consultation responses to the following planning proposals: a Single storey rear extension, 7 Church Lane, Monk Fryston. Agreed no comments or observations b Proposed alterations and refurbishment including replacing sun room with bedroom to rear and new bay window, Mill Cottage, 5 Prebendal Close, Monk Fryston. Agreed no comments or observations	
6	Finances	Clerk

Item		Action
	<p>a Authorised payments since last meeting: 1. Clerks SO salary payment</p> <p>b Current Account Current Account as Statement at 18 June 2014 £9004.84 Previous Balance £15694.84 Cash received £00.00 Cheques issued and cleared (inc. £6100 transfer to savings account) £6690.00 Cheques not cleared £1659.12 Cash available when all cheques cleared £7345.72</p> <p>c Savings Account Savings Account balance before July 2014 interest £14532.48</p> <p>d Future Commitments / Income Liabilities as set out in Balance Sheet schedule (-) £3407.00 Reclaimable VAT due (+) £330.79 Total Commitments (-) / Income (+) (-) £3076.21</p> <p>e Cash Book Cash Book Balance at 1 July 2014 £7345.72</p> <p>f Current Account / Cash Book Reconciliation The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison The comparative expenditure through to the end of June was £10,017.70 against a forecast of £6,415.50. The expenditure includes the (unbudgeted) transfer of £6100 provision to the savings account for the street lighting replacement.</p> <p>h Audit Control Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a to make members aware that the procedure in the Standing Orders for resolving a motion states that a resolution or amendment shall not be discussed or put to the meeting unless it has been proposed and seconded (Standing Order 14a).</p> <p>b an email from SDC enforcement officer out has been received from SDC on the subject matter that was the basis of the formal complaint made against them. Clerk to obtain details of the date when the submission to which it refers was received by SDC</p>	
8	Resolutions	
	<p>a to make payments in accordance with payments schedule. Proposed by Cllr JM, seconded by Cllr SM. Agreed</p> <p>b to make a £50 contribution towards the summer Selby – Xscape bus provision. Proposed by Cllr JM, seconded by Cllr MJ. Agreed.</p>	<p>Clerk</p> <p>Clerk</p>

Item		Action
	<p>c amended motion: to maintain the grass at the entrance of Deer Park Court on a regular basis up to and including November 2014. Proposed by Cllr MJ, seconded by Cllr JM. Agreed with one abstention. Reported evidence of SDC’s ownership to be requested from resident allegedly in possession of confirmatory documentation.</p> <p>d to spend up to £70 to replace the grit bin by the Post Office which is in a poor state of repair. Proposed by Cllr JM, seconded by Cllr BH. Agreed</p> <p>e to amend the Grants Procedure to clarify the situation when the PC purchases goods or services as a project. In those cases the amount of the grant specified shall mean the net cost of such purchases ((ie excluding vat). Proposed by Cllr JM, seconded by Cllr BS. Motion withdrawn after discussion and to be subject to a revised proposal at the next meeting</p> <p>f to agree to using the remainder of the money (£106.38) previously granted to the Youth Club to pay towards the cost of the first aid training already undertaken by them. Proposed by Cllr JM, seconded by Cllr MJ. Agreed.</p> <p>g to accept from a resident of South Milford the offer of a donation of framed photographs showing the phases of the Lumby Lane bridge reconstruction and gift them to the Community Association for display in the Community Centre. Motion withdrawn because the Time Team has already accepted same from donor. Clerk to write offering thanks and explaining circumstances</p> <p>h amended motion: to dispose of all non-contentious planning application consultation documentation in the PC’s possession that is over 5 years old in order to create space in the filing cabinets for future use. Proposed by Cllr JM, seconded by Cllr MJ. Agreed</p> <p>i amended motion: to agree to review two weeks prior to the scheduled date the need for an ordinary PC meeting in August. Proposed by Cllr JM, seconded by Cllr SM. Agreed</p> <p>j when street lights are replaced they shall be with LED type fittings. Proposed by Cllr BH, seconded by Cllr JM. Agreed</p> <p>k traffic calming: not to accept the contents of the report from the NYCC Highways department with respect to funding for the traffic calming. Highways Department to be notified of the same. Proposed by Cllr BH, seconded by Cllr NS. Agreed</p> <p>l traffic calming: a meeting should be called with appropriate NYCC Area 7 officers, District Councillors and 2 nominated Parish Councillors to discuss the funding issue and the next steps. Proposed by Cllr BH, seconded by Cllr PB. Agreed</p> <p>m traffic calming: to nominate 2 councillors to progress the traffic calming requirements. Proposed nomination of Cllrs BH and JM agreed</p> <p>n amended motion: clerk to arrange disposal of the fence common with PC land and no. 50 Lumby Hill after advising owner. Proposed by Cllr JM, seconded by Cllr NS. Agreed</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr BH</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr JM Clerk</p> <p>Clerk</p> <p>Cllr BH</p> <p>Cllr BH Cllr JM</p> <p>Clerk</p>
9	Discussion Items	
	a None	
10	Updates	

Item		Action
	<ul style="list-style-type: none"> a Burial Board: Nothing further b Community Association: Extensions progressing well. Beer festival in September c A63 Traffic Calming; Nothing further d Aero club noise and disturbance: A new chairman has been appointed. The number of complaints registered from MF has increased. The reasons behind 'peak' problems are being investigated. Improved communications with pilots are being enacted. Minutes of liaison meetings to be circulated. e A63/ Quarry land: Nothing further f Street Lighting Working Party: Nothing further g Planting Working Party: District Councillors suggestion to enter 'Yorkshire in Bloom' h MFPC/HPC liaison group: Nothing further i Parking issues around school: Nothing further j Lumby Lane bridge completion: Nothing further. k A63 school crossing patrol: Nothing further l Oak Tree Farm: Nothing further m Meeting re reinstatement of quarry land: Meeting held. Conclusions circulated. n Meeting re Ingthorpe Lane problems: Nothing further o Path alongside cemetery: Path cleared by others 	Cllr NS Clerk
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 5th August for next meeting on 12 August (if convened). Noted	All

The meeting closed at 9.46pm